

**CYPRESS PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

January 7, 2020 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Cypress Preserve Community Development District was held on **Tuesday, January 7, 2020 at 2:30 p.m.** at The Land O' Lakes Branch Library, located at 2818 Collier Parkway, Land O' Lakes, FL 34639.

1. CALL TO ORDER/ROLL CALL

Gene Roberts called the Regular Meeting of the Cypress Preserve Community Development District to order on **Tuesday, January 7, 2020 at 2:30 p.m.**

Board Members Present and Constituting a Quorum:

Brian Howell	Chair
Eric Davidson	Vice Chair
Debby Nussel	Supervisor
Kathy Swanson	Supervisor

Staff Members Present:

Gene Roberts	District Manager, Meritus
Vivek Babbar	District Counsel, Straley Robin Vericker
Penny Clark	RIPA

There were approximately six residents in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on the agenda items.

3. BUSINESS ITEMS

A. Consideration of Resolution 2020-03; Amending FY 2018/2019 Budget

Mr. Babbar went over the resolution with the Board.

MOTION TO:	Approve Resolution 2020-03.
MADE BY:	Supervisor Howell
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

47 **B. Consideration of Resolution 2020-04; Supplemental Assessment Resolution**

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49 Mr. Babbar explained that the resolution is related to the assessments for the Phase II bond.
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51	MOTION TO:	Approve Resolution 2020-04.
52	MADE BY:	Supervisor Howell
53	SECONDED BY:	Supervisor Nussel
54	DISCUSSION:	None further
55	RESULT:	Called to Vote: Motion PASSED
56		4/0 - Motion Passed Unanimously

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58 **C. Discussion on Engineering Services Proposal**

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60 Mr. Roberts went over that there was only one qualifications application submitted for District
61 Engineering services and that was from Florida Land Design and Permitting.
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63	MOTION TO:	Accept the Florida Land Design and Permitting
64		proposal for District Engineering services.
65	MADE BY:	Supervisor Howell
66	SECONDED BY:	Supervisor Swanson
67	DISCUSSION:	None further
68	RESULT:	Called to Vote: Motion PASSED
69		4/0 - Motion Passed Unanimously

70
71 **D. General Matters of the District**

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74 **4. CONSENT AGENDA**

75 **A. Consideration of Board of Supervisors Public Hearing & Regular Meeting**
76 **Minutes November 5, 2019**

77 **B. Consideration of Operations and Maintenance Expenditures October 2019**

78 **C. Consideration of Operations and Maintenance Expenditures November 2019**
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80 The Board reviewed Consent Agenda items.
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82	MOTION TO:	Approve Consent Agenda items A, B, and C.
83	MADE BY:	Supervisor Howell
84	SECONDED BY:	Supervisor Swanson
85	DISCUSSION:	None further
86	RESULT:	Called to Vote: Motion PASSED
87		4/0 - Motion Passed Unanimously

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D. Review of Financial Statements Month Ending November 30, 2019

The financials were reviewed and accepted.

5. VENDOR/STAFF REPORTS

- A. District Counsel**
- B. District Engineer**

There were no updates from Counsel or the Engineer at this time.

C. District Manager

- i. American Ecosystems Aquatic Report**
- ii. Community Inspection Reports**

The Board reviewed the community inspection reports. Mrs. Clark asked that when Cornerstone replaces the Sabal palm near the pool, that the palm be moved to a drier location.

6. SUPERVISOR REQUESTS

Supervisor Swanson mentioned that the storage closet at the amenity needs to be organized and asked if a hose caddy can be installed. She noted that the lock on the men’s bathroom is broken and the lock at the maintenance gate at the dog park is missing. Supervisor Swanson also requested for a marquis sign to be added, for additional dog stations to be added to the community and for a lock to be added to the dumpster to prevent illegal dumping.

7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION

A resident asked about the schedule to replace the annuals at the front entrance. There was a question about having a construction entrance. A resident stated that there is a lot of construction debris (nails, screws, etc.) in the streets. Supervisor Davidson directed Mr. Roberts to call the Project Superintendent for Ryan Homes to address the debris.

Ms. Clark recommended to go out to bid for landscape maintenance.

126 **8. ADJOURNMENT**
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128	MOTION TO:	Adjourn at 2:55 p.m.
129	MADE BY:	Supervisor Howell
130	SECONDED BY:	Supervisor Swanson
131	DISCUSSION:	None further
132	RESULT:	Called to Vote: Motion PASSED
133		4/0 - Motion Passed Unanimously

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135 **Please note the entire meeting is available on disc.*

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137 **These minutes were done in summary format.*

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139 **Each person who decides to appeal any decision made by the Board with respect to any matter*
140 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
141 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
142 *based.*

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144 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
145 noticed meeting held on 3/3/2020.

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148 _____
149 **Signature**

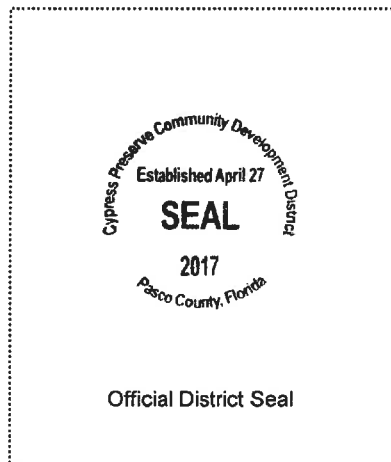
150 Greg Roberts
151 _____
152 **Printed Name**

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154 **Title:**
155 Secretary
156 Assistant Secretary


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148 _____
149 **Signature**

150 Brian Howell
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152 **Printed Name**

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154 **Title:**
155 Chairman
156 Vice Chairman



Recorded by Records Administrator



Signature

3/5/2020

Date