# CYPRESS PRESERVE COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS REGULAR MEETING NOVEMBER 5, 2019

## Tuesday, November 5, 2019 2:30 P.M.

The Land O' Lakes Branch Library Located at 2818 Collier Parkway Land O' lakes, FL 34639

**District Board of Supervisors** Chair Brian Howell

Vice-Chair Eric Davidson Assistant Secretary Debby Nussel

Assistant Secretary Kathleen Casey Swanson

Assistant Secretary Vacant

**District Manager** Meritus Gene Roberts

Brian Lamb

**District Attorney** Straley Robin Vericker Vivek K. Babbar

**District Engineer** Florida Design Consultants Al Belluccia

#### All cellular phones and pagers must be turned off while in the meeting room

The regular meeting will begin at **2:30 P.M.** The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Agendas can be reviewed online at: <a href="http://cypresspreservecdd.com/blog/">http://cypresspreservecdd.com/blog/</a> or by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Each individual is limited to **three (3) minutes** for public comments. The Board of Supervisors or Staff is not obligated to provide a response at the meeting and may need additional time to research issues or concerns brought up at the meeting.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. No motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

#### **Board of Supervisors**

#### **Cypress Preserve Community Development District**

#### **Dear Board Members:**

The Regular Meeting of Cypress Preserve Community Development District will be held on **November 5**, **2019 at 2:30 P.M.** at the Land O' Lakes Branch Library located at 2818 Collier Parkway Land O' Lakes, FL 34639. The following is the Agenda for the Meeting:

Call-In Number: 1-866-906-9330 Access Code: 4863181

1. CALL TO ORDER/ROLL CALL

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

- 3. VENDOR & STAFF REPORTS
  A. District Engineer
  - B. District Counsel
  - C. District Manager

#### 4. BUSINESS ITEMS

- C. Discussion on Weekly Incident Reports from Amenity Security
- D. Discussion on Holiday Decorations

#### 5. CONSENT AGENDA

#### 6. SUPERVISORS REQUESTS

7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

#### 8. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Gene Roberts



#### Meritus

#### MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site:	Cypress Preserve	_			
Date:	10/24/19	_			
		MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
AQUA	TICS				
	DEBRIS	25	25	0	None observed
	INVASIVE MATERIAL (FLOATING)	20	18	-2	A little algae
	INVASIVE MATERIAL (SUBMERSED)	20	18	-2	Alligator weed
	FOUNTAINS/AERATORS	20	20	0	N/A
	DESIRABLE PLANTS	15	15	0	Good
AMEN	ITIES				
	CLUBHOUSE INTERIOR	4	4	0	Clean
	CLUBHOUSE EXTERIOR	3	3	0	Clean
	POOL WATER	10	10	0	Good
	POOL TILES	10	8	-2	Mulch needs to be blown off.
	POOL LIGHTS	5	5	0	
	POOL FURNITURE/EQUIPMENT	8	8	0	Good
	FIRST AID/SAFETY ITEMS	10	10	0	Good
	SIGNAGE (rules, pool, playground)	5	5	0	Good
	PLAYGROUND EQUIPMENT	5	5	0	Good
	RECREATIONAL FACILITIES	7	7	0	Good
	RESTROOMS	6	6	0	Clean
	HARDSCAPE	10	10	0	Good
	ACCESS & MONITORING SYSTEM	3	3	0	Working
	IT/PHONE SYSTEM	3	3	0	N/A
	TRASH RECEPTACLES	3	3	0	Good
	FOUNTAINS	8	8	0	Good
MONU	MENTS AND SIGNS				
	CLEAR VISIBILITY (Landscaping)	25	25	0	Good
	PAINTING	25	25	0	Good
	CLEANLINESS	25	25	0	Good
	GENERAL CONDITION	25	25	0	Good

## Meritus

#### **Meritus**

#### MONTHLY MAINTENANCE INSPECTION GRADESHEET

Date: 10/24/19				
<u></u>	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
HIGH IMPACT LANDSCAPING				
ENTRANCE MONUMENT	40	40	0	
RECREATIONAL AREAS	30	25	-5	Dead plants/Palm tree
SUBDIVISION MONUMENTS	30	25	-5	The one across from the mail kiosk needs cleaning.
HARDSCAPE ELEMENTS				
WALLS/FENCING	15	15	0	
SIDEWALKS	30	30	0	
SPECIALTY MONUMENTS	15	15	0	
STREETS	25	25	0	
PARKING LOTS	15	15	0	
LIGHTING ELEMENTS				
STREET LIGHTING	33	33	0	?
LANDSCAPE UP LIGHTING	22	22	0	
MONUMENT LIGHTING	30	30	0	
AMENITY CENTER LIGHTING	15	15	0	
GATES				
ACCESS CONTROL PAD	25	25		N/A
OPERATING SYSTEM	25	25		N/A
GATE MOTORS	25	25		N/A
GATES	25	25		N/A
SCORE	700	684	-16	98%
Manager's Signature:	Gene Roberts			
Supervisor's Signature:				



#### **Meritus**

#### MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

ate: 10/24/19	<u></u>			
	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
ANDSCAPE MAINTENANCE				
TURF	5	4	-1	Fair
TURF FERTILITY	10	9	-1	Better
TURF EDGING	5	5	0	good
WEED CONTROL - TURF AREAS	5	4	-1	Dollar weed
TURF INSECT/DISEASE CONTROL	10	10	0	
PLANT FERTILITY	5	3	-2	Some are chlorotic
WEED CONTROL - BED AREAS	5	4	0	Some detailing needed
PLANT INSECT/DISEASE CONTROL	5	4	-1	
PRUNING	10	10	0	Ok
CLEANLINESS	5	4	-1	Some trash in the beds.
MULCHING	5	3	-2	Some areas need fresh mulch
WATER/IRRIGATION MGMT	8	8	0	ОК
CARRYOVERS	5	4	-1	Plant fertiltity
EASONAL COLOR/PERENNIAL MAINTEN	ANCE			
VIGOR/APPEARANCE	7	5	-2	
INSECT/DISEASE CONTROL	7	7	0	
DEADHEADING/PRUNING	3	3	0	
SCORE	100	88	12	88%
Contractor Signature:				

Cypress Preserve October





Some dollar weed in the turf at the entrance needs to be treated.



The dead Pindo palm at the entrance has been replaced.



A landscape border should be added around the pool patio perimeter to prevent the mulch from washing onto the deck.



The dead Sabal palm next to the pool still needs to be replaced.



The Blue daze perennials near the mail kiosk needs fertility.



The speed humps have been installed in front of the clubhouse.



Some Primrose willow and other weeds need to be removed from the Fakahatchee grass.



The landscape beds along Mossy Timber are in decent condition.



The ponds had a small amount of algae.







#### **RESOLUTION 2020-02**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CYPRESS PRESERVE COMMUNITY DEVELOPMENT DISTRICT AMENDING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Cypress Preserve Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within unincorporated Pasco County, Florida;

**WHEREAS**, the Board of Supervisors of the District (the "**Board**") adopted an Annual Operating Budget on August 6, 2019 for the fiscal year beginning October 1, 2019, and ending September 30, 2020;

WHEREAS, pursuant to Section 189.016, Florida Statutes the Board desires to specifically include the collection costs and early payment discounts for collecting the non-ad valorem special assessments on the Pasco County tax bill and therefore desires to adjust the schedule of annual assessments to show the gross amount of the assessments per unit rather than showing the net amount.

#### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

- 1. <u>Amending the Annual Operating Budget for Fiscal Year 2019/2020</u>. The Annual Operating Budget for Fiscal Year 2019/2020 is hereby amended as shown in **Exhibit A** attached hereto. The District Manager shall post the amended budget on the District's official website within 5 days after adoption and ensure it remains on the website for at least 2 years.
- 2. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 5TH DAY OF NOVEMBER, 2019.

Attest:	Cypress Preserve Community Development District
Secretary/Assistant Secretary	Brian Howell Chair of the Board of Supervisors

Exhibit A: Amended Annual Operating Budget for Fiscal Year 2019/2020

## 2020



# CYPRESS PRESERVE COMMUNITY DEVELOPMENT DISTRICT

# AMENDED FISCAL YEAR 2020 FINAL ANNUAL OPERATING BUDGET

**NOVEMBER 5, 2019** 

## AMENDED FISCAL YEAR 2020 FINAL ANNUAL OPERATING BUDGET

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**NOVEMBER 5, 2019** 

#### **BUDGET INTRODUCTION**

#### **Background Information**

The Cypress Preserve Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a solution to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2020, which begins on October 1, 2019. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

<b>Fund Number</b>	<b>Fund Name</b>	<b>Services Provided</b>
001	General Fund	Operations and Maintenance of Community Facilities
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2017 Special Assessment Revenue Bonds
201	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2019 Special Assessment Revenue Bonds

#### **Maintenance of the Facilities**

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

	Fiscal Year 2019 Final Operating Budget	Current Period Actuals 10/1/18 - 2/28/19	Projected Revenues & Expenditures 3/1/19 to 9/30/19	Total Actuals and Projections Through 9/30/19	Over/(Under) Budget Through 9/30/19
REVENUES					
SPECIAL ASSESSMENTS - SERVICE CHARGES					
Operations & Maintenance Assmts-Off Roll	228,374.70	26,512.72	63,630.53	90,143.25	(138,231.45)
Operations & Maintenance Assmts-Tax Roll	83,702.72	0.00	0.00	0.00	(83,702.72)
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$312,077.42	\$26,512.72	\$63,630.53	\$90,143.25	(\$221,934.17)
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Developer Contributions	187,237.58	53,709.83	5,214,370.59	5,268,080.42	5,080,842.84
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	\$187,237.58	\$53,709.83	\$5,214,370.59	\$5,268,080.42	\$5,080,842.84
TOTAL REVENUES	\$499,315.00	\$80,222.55	\$5,278,001.12	\$5,358,223.67	\$4,858,908.67
EXPENDITURES					
ADMINISTRATIVE					
District Management	42,500.00	14,166.65	28,333.35	42,500.00	0.00
District Engineer	5,000.00	5,603.00	7,844.20	13,447.20	8,447.20
Disclosure Report	5,000.00	0.00	4,200.00	4,200.00	(800.00)
Trustees Fees	6,000.00	0.00	4,100.00	4,100.00	(1,900.00)
Assessment Roll	0.00	1,450.00	0.00	1,450.00	1,450.00
Accounting Services	4,500.00	0.00	9,000.00	9,000.00	4,500.00
Auditing Services	5,500.00	0.00	6,500.00	6,500.00	1,000.00
Postage, Phone, Faxes, Copies	150.00	15.64	21.90	37.54	(112.46)
Public Officials Insurance	2,500.00	3,500.05	4,900.07	8,400.12	5,900.12
Legal Advertising	2,500.00	559.90	783.86	1,343.76	(1,156.24)
Bank Fees	400.00	106.36	148.90	255.26	(144.74)
Dues, Licenses & Fees	175.00	330.00	462.00	792.00	617.00
Office Supplies	150.00	0.00	0.00	0.00	(150.00)
Website Administration	1,200.00	2,000.00	2,800.00	4,800.00	3,600.00
TOTAL ADMINISTRATIVE	\$75,575.00	\$27,731.60	\$69,094.28	\$96,825.88	\$21,250.88
LEGAL COUNSEL	1	<del>+=/,/,0====</del>	++),+)-	+ / 5,5 = 0.55	+,- <b>y</b>
District Counsel	12,500.00	902.15	1,263.01	2,165.16	(10,334.84)
TOTAL LEGAL COUNSEL	\$12,500.00	\$902.15	\$1,263.01	\$2,165.16	(\$10,334.84)
UTILITY SERVICES	1				
Street Lights	74,790.00	646.06	904.48	1,550.54	(73,239.46)
Other Electric Services	18,000.00	757.05	1,059.87	1,816.92	(16,183.08)
Potable Water Utility Services	5,000.00	715.89	1,002.25	1,718.14	(3,281.86)
TOTAL UTILITY SERVICES	\$97,790.00	\$2,119.00	\$2,966.60	\$5,085.60	(\$92,704.40)
OTHER PHYSICAL ENVIRONMENT	1,7,7,7		, ,,,	107	
Waterway Management System	19,000.00	9,175.00	12,845.00	22,020.00	3,020.00
General, Property & Casualty Insurance	7,500.00	2,750.00	3,850.00	6,600.00	(900.00)
Landscape Maintenance	211,250.00	30,102.35	42,143.29	72,245.64	(139,004.36)
Miscellaneous Repairs & Maintenance	15,000.00	11,178.20	15,649.48	26,827.68	11,827.68
Hardscape Maintenance	12,000.00	0.00	0.00	0.00	(12,000.00)
Plant Replacement Program	15,000.00	0.00	0.00	0.00	(15,000.00)
Capital Improvements	0.00	2,135,906.64	2,990,269.30	5,126,175.94	5,126,175.94
TOTAL OTHER PHYSICAL ENVIRONMENT	\$279,750.00	\$2,189,112.19	\$3,064,757.07	\$5,253,869.26	\$4,974,119.26
ROAD & STREET FACILITIES	1			107 007	
Sidewalk & Pavement Repairs	2,500.00	0.00	0.00	0.00	(2,500.00)
TOTAL ROAD & STREET FACILITIES	\$2,500.00	\$0.00	\$0.00	\$0.00	(\$2,500.00)
PARKS & RECREATION	1		,	,	(1 /0
Cabana Janitorial & Cleaning	6,000.00	0.00	0.00	0.00	(6,000.00)
Recreation Facility Maintenance	2,500.00	115.74	162.04	277.78	(2,222.22)
Recreation Equipment Maintenance	3,500.00	0.00	0.00	0.00	(3,500.00)
Pool Operations & Maintenance	18,000.00	0.00	0.00	0.00	(18,000.00)
Security System	1,200.00	0.00	0.00	0.00	(18,000.00)
TOTAL PARKS & RECREATION	\$31,200.00	\$115.74	\$162.04	\$277.78	(\$30,922.22)
TOTAL EXPENDITURES	\$499,315.00	\$2,219,980.68	\$3,138,242.99	\$5,358,223.67	\$4,858,908.67
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	(\$2,139,758.13)	\$2,139,758.13	\$0.00	\$0.00

	Fiscal Year 2019 Final Operating Budget	Total Actuals and Projections Through 9/30/19	Over/(Under) Budget Through 9/30/19	Fiscal Year 2020 Final Operating Budget	Increase / (Decrease) from FY 2019 to FY 2020
REVENUES					
SPECIAL ASSESSMENTS - SERVICE CHARGES					
Operations & Maintenance Assmts-Off Roll	228,374.70	90,143.25	(138,231.45)	133,346.73	(95,027.97)
Operations & Maintenance Assmts-Tax Roll	83,702.72	0.00	(83,702.72)	176,578.14	92,875.42
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$312,077.42	\$90,143.25	(\$221,934.17)	\$309,924.87	(\$2,152.55)
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Developer Contributions	187,237.58	5,268,080.42	5,080,842.84	189,390.13	2,152.55
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES		\$5,268,080.42	\$5,080,842.84	\$189,390.13	\$2,152.55
TOTAL REVENUES	\$499,315.00	\$5,358,223.67	\$4,858,908.67	\$499,315.00	\$0.00
EXPENDITURES					
ADMINISTRATIVE					
District Management	42,500.00	42,500.00	0.00	42,500.00	0.00
District Engineer	5,000.00	13,447.20	8,447.20	5,000.00	0.00
Disclosure Report	5,000.00	4,200.00	(800.00)	8,400.00	3,400.00
Trustees Fees	6,000.00	4,100.00	(1,900.00)	8,500.00	2,500.00
Assessment Roll	0.00	1,450.00	1,450.00	150.00	150.00
Accounting Services	4,500.00	9,000.00	4,500.00	4,500.00	0.00
Auditing Services	5,500.00	6,500.00	1,000.00	6,500.00	1,000.00
Postage, Phone, Faxes, Copies	150.00	37.54	(112.46)	150.00	0.00
Public Officials Insurance	2,500.00	8,400.12	5,900.12	2,500.00	0.00
Legal Advertising	2,500.00	1,343.76	(1,156.24)	2,000.00	(500.00)
Bank Fees	400.00	255.26	(144.74)	275.00	(125.00)
Dues, Licenses & Fees	175.00	792.00	617.00	175.00	0.00
Office Supplies	150.00	0.00	(150.00)	500.00	350.00
Website Administration	1,200.00	4,800.00	3,600.00	1,500.00	300.00
TOTAL ADMINISTRATIVE	\$75,575.00	\$96,825.88	\$21,250.88	\$82,650.00	\$7,075.00
LEGAL COUNSEL					
District Counsel	12,500.00	2,165.16	(10,334.84)	10,000.00	(2,500.00)
TOTAL LEGAL COUNSEL	\$12,500.00	\$2,165.16	(\$10,334.84)	\$10,000.00	(\$2,500.00)
UTILITY SERVICES					
Street Lights	74,790.00	1,550.54	(73,239.46)	74,790.00	0.00
Other Electric Services	18,000.00	1,816.92	(16,183.08)	15,000.00	(3,000.00)
Potable Water Utility Services	5,000.00	1,718.14	(3,281.86)	5,000.00	0.00
TOTAL UTILITY SERVICES	\$97,790.00	\$5,085.60	(\$92,704.40)	\$94,790.00	(\$3,000.00)
OTHER PHYSICAL ENVIRONMENT					
Waterway Management System	19,000.00	22,020.00	3,020.00	22,000.00	3,000.00
General, Property & Casualty Insurance	7,500.00	6,600.00	(900.00)	15,000.00	7,500.00
Landscape Maintenance	211,250.00	72,245.64	(139,004.36)	211,250.00	0.00
Miscellaneous Repairs & Maintenance	15,000.00	26,827.68	11,827.68	15,000.00	0.00
Hardscape Maintenance	12,000.00	0.00	(12,000.00)	7,500.00	(4,500.00)
Plant Replacement Program	15,000.00	0.00	(15,000.00)	10,000.00	(5,000.00)
Capital Improvements	0.00	5,126,175.94	5,126,175.94	0.00	0.00
TOTAL OTHER PHYSICAL ENVIRONMENT	\$279,750.00	\$5,253,869.26	\$4,974,119.26	\$280,750.00	\$1,000.00
ROAD & STREET FACILITIES			()		(,)
Sidewalk & Pavement Repairs	2,500.00	0.00	(2,500.00)	1,000.00	(1,500.00)
TOTAL ROAD & STREET FACILITIES	\$2,500.00	\$0.00	(\$2,500.00)	\$1,000.00	(\$1,500.00)
PARKS & RECREATION	( 000 00		(( 000 00)		(4 000 00)
Cabana Janitorial & Cleaning	6,000.00	0.00	(6,000.00)	5,000.00	(1,000.00)
Recreation Facility Maintenance	2,500.00	277.78	(2,222.22)	2,000.00	(500.00)
Recreation Equipment Maintenance	3,500.00	0.00	(3,500.00)	2,500.00	(1,000.00)
Pool Operations & Maintenance	18,000.00	0.00	(18,000.00)	15,000.00	(3,000.00)
Security System TOTAL PARKS & RECREATION	1,200.00	0.00	(1,200.00)	5,625.00	4,425.00
	\$31,200.00	\$277.78	(\$30,922.22)	\$30,125.00	(\$1,075.00)
TOTAL EXPENDITURES	\$499,315.00	\$5,358,223.67	\$4,858,908.67	\$499,315.00	\$0.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# CYPRESS PRESERVE

## **GENERAL FUND 001**

#### FINANCIAL & ADMINISTRATIVE

#### **District Manager**

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

#### **District Engineer**

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

#### **Disclosure Reporting**

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

#### **Trustees Fees**

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

#### **Auditing Services**

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

#### Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

#### **Public Officials Insurance**

The District carries Public Officials Liability in the amount of \$1,000,000.

#### **Legal Advertising**

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

#### Bank Fees

The District operates a checking account for expenditures and receipts.

#### **Dues, Licenses & Fees**

The District is required to file with the County and State each year.

#### Office Supplies

Cost of daily supplies required by the District to facilitate operations.

#### Website Administration

Cost of maintenance and administration of the District's website

#### LEGAL COUNSEL

#### **District Counsel**

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

### **GENERAL FUND 001**

#### OTHER PHYSICAL ENVIRONMENT

#### Waterway Management System

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water.

#### Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

#### **Plant Replacement Program**

This item is for landscape items that may need to be replaced during the year.

#### **Property & Casualty Insurance**

The District carries \$1,000,000 in general liability and also has sovereign immunity.

# DEBT SERVICE FUND SERIES 2017

REVENUES	
CDD Debt Service Assessments	\$ 617,388
TOTAL REVENUES	\$ 617,388
EXPENDITURES	
Series 2017 May Bond Interest Payment	\$ 226,194
Series 2017 November Bond Principal Payment	\$ 165,000
Series 2017 November Bond Interest Payment	\$ 226,194
TOTAL EXPENDITURES	\$ 617,388
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2019	\$ 9,470,000
Principal Payment Applied Toward Series 2017 Bonds	\$ 165,000
Bonds Outstanding - Period Ending 11/1/2020	\$ 9,305,000

# DEBT SERVICE FUND SERIES 2019

REVENUES	
CDD Debt Service Assessments - CAPI	
TOTAL REVENUES	\$ -
EXPENDITURES	
Series 2019 May Bond Interest Payment	\$ -
Series 2019 November Bond Principal Payment	\$ -
Series 2019 November Bond Interest Payment	\$ -
TOTAL EXPENDITURES	\$ -
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2019	
Principal Payment Applied Toward Series 2019 Bonds	\$ -
Bonds Outstanding - Period Ending 11/1/2020	\$ -

The Amount of Principal and Interest are to be determined at the bond issuance

## SCHEDULE OF ANNUAL ASSESSMENTS

				Fiscal Ye	ear 2020	
Lot Size	EBU Value	Unit Count	Debt Service Per Unit	O&M Admin per unit	O&M Per Unit	FY 2020 Total Assessment
ASSESSMENT AREA ONE - SERIES 2017						
Villa - 35'	0.88	100	\$1,094.40	\$81.82	\$467.84	\$1,644.06
Single Family 40'	1.00	173	\$1,250.74	\$93.51	\$534.68	\$1,878.93
Single Family 50'	1.25	216	\$1,563.43	\$116.88	\$668.35	\$2,348.66
Subtotal		489		-		-
	ASSESSMENT AREA TWO - SERIES 2019					
Villa - 35'	0.88	186	\$957.45	\$81.82	\$467.84	\$1,507.11
Single Family 40'	1.00	110	\$1,276.60	\$93.51	\$534.68	\$1,904.79
Single Family 50'	1.25	47	\$1,595.75	\$116.88	\$668.35	\$2,380.98
Subtotal		343	•	•		

#### **Notations:**

AMENDED
FISCAL YEAR 2020
FINAL ANNUAL OPERATING BUDGET

<sup>(1)</sup> Annual assessments are adjusted for the County collection costs and statutory discounts for early payment.



## **Cornerstone Solutions Group**

## **Estimate**

14620 Bellamy Brothers Blvd Dade City, FL 33525 Phone 866-617-2235 Fax 866-929-6998 www.CornerstoneSolutionsGroup.com

Date	Proposal #
10/30/2019	EST-1173

#### Name / Address

Ripa & Associates 1409 Tech Boulevard Ste 1 Tampa, FL 33619

#### Ship To

Cypress Preserve Ph2 Subphase 3C

Proposal Submitted By: Work Requested By:

Qty	U/M	Rate	Total
4	ea	235 00	940.00
			500.00
1	ea	255.00	255.00
4	ea	250.00	1,000.00
3	ea	250.00	750.00
3	ea	300.00	900.00
17			408.00
1			700.00
4	ea	47.50	190.00
just v			
	>		
	4 2 1 4 3 3 17	4 ea 2 ea 1 ea 4 ea 3 ea 17	4 ea 235.00 2 ea 250.00 1 ea 255.00 4 ea 250.00 3 ea 250.00 3 ea 300.00 17 24.00 1 700.00

This Proposal is open for acceptance by client for 30 days from the date printed above, after which it will be with drawn by Cornerstone Solutions Group and may be subject to re-negotiation.

**Total** \$5,643.00

Accepted Date

Accepted Signature



## **Cornerstone Solutions Group**

## **Estimate**

14620 Bellamy Brothers Blvd Dade City, FL 33525 Phone 866-617-2235 Fax 866-929-6998 www.CornerstoneSolutionsGroup.com

Date	Proposal #
10/30/2019	EST-1173

#### Name / Address

Ripa & Associates 1409 Tech Boulevard Ste 1 Tampa, FL 33619

#### Ship To

Cypress Preserve Ph2 Subphase 3C

Proposal Submitted By: Work Requested By:

Description	Qty	U/M	Rate	Total
This bid was generated from quantities graphically generated on the plans, if more items are required, or not required, and adjustment to the contract documents will be generated to show the differences using contract pricing.  Received grades are assumed to have adequate percolation. Removal of all existing plant material, construction debris, lime rock, etc and any soil which would be deleterious to plant growth completely (if necessary) is not included. Removal of unwanted materials from project site and disposal is not included. All areas disturbed during construction shall be repaired at additional cost as needed.  No Tree protection, trimming, relocation or removal was bid. No Gravel paths, weed barrier, perforated drain sock pipe and connections to storm piping systems or root barriers were				
included. Stone, weed barrier, and planting mix in raised planters and planting beds on grade is not included.				
Soil for annuals and backfilling are not included. No Soil Testing. Site prep, grading, asphalt cutting and patching, root pruning, and all Hardscapes items will be done by others. Parking Island prep and fill by others.				
PVC sleeves to be installed. Directional Bores for road crossings are not included. Supplemental/hand watering to be provided at an additional cost if required. Irrigation point of connection: Well & Pump to be provided and installed by others prior to installation of landscape materials. Back flow, drainage systems and high voltage electrical by others.				
Tree Material to be warranted for a period of one year following installation pending the proper establishment and maintenance irrigation practices by the maintenance contractor.				
Cornersion	6			
This Proposal is open for acceptance by client for 30 days from the date printed above, after which			_	L

This Proposal is open for acceptance by client for 30 days from the date printed above, after which it will be with drawn by Cornerstone Solutions Group and may be subject to re-negotiation.

**Total** 

\$5,643.00

Accepted Date

Accepted Signature

1 October 1, 2019 Minutes of the Regular Meeting & Public Hearing 2 3 Minutes of the Regular Meeting & Public Hearing 4 5 The Regular Meeting & Public Hearing of the Board of Supervisors for the Cypress Preserve 6 Community Development District was held on Tuesday, October 1, 2019 at 2:30 p.m. at The 7 Land O' Lakes Branch Library, located at 2818 Collier Parkway, Land O' Lakes, FL 34639. 8 9 10 1. CALL TO ORDER/ROLL CALL 11 12 Gene Roberts called the Regular Meeting & Public Hearing of the Cypress Preserve Community 13 Development District to order on Tuesday, October 1, 2019 at 2:30 p.m. 14 15 **Board Members Present and Constituting a Quorum:** 16 Brian Howell Chair Vice Chair 17 Eric Davidson 18 Debby Nussel Supervisor 19 Kathy Swanson Supervisor 20 21 **Staff Members Present:** 22 Gene Roberts District Manager, Meritus Vivek Babbar 23 District Counsel, Straley Robin Vericker via conference call 24 Penny Clark RIPA 25 There were two residents in attendance. 26 27 28 29 2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS 30 31 There were no audience questions or comments on the agenda items. 32 33 34 3. RECESS TO PUBLIC HEARING 35 36 Mr. Roberts directed the Board to recess to the public hearing. 37 38

#### 40 4. PUBLIC HEARING ON LEVYING SPECIAL ASSESSMENTS 41 A. Open the Public Hearing on Levying Special Assessments 42 43 MOTION TO: Open the public hearing. 44 MADE BY: Supervisor Howell 45 SECONDED BY: Supervisor Nussel 46 DISCUSSION: None further 47 **RESULT:** Called to Vote: Motion PASSED 48 4/0 - Motion Passed Unanimously 49 50 **B.** Staff Presentations 51 52 Mr. Babbar explained the resolution. He stated that the bonds would be used for Parcel AA2 53 construction. 54 55 C. Public Comments 56 57 There were no public comments. 58 D. Consideration of Resolution 2020-01; Levying Special Assessments 2019 Bonds 59 60 (AA2)61 The Board reviewed the resolution. 62 63 64 MOTION TO: Approve Resolution 2020-01 in substantial form. 65 MADE BY: Supervisor Nussel 66 SECONDED BY: Supervisor Howell 67 DISCUSSION: None further 68 **RESULT:** Called to Vote: Motion PASSED 69 4/0 - Motion Passed Unanimously 70 E. Close the Public Hearing on Proposed Fiscal Year 2020 Budget 71 72 73 MOTION TO: Close the public hearing. 74 MADE BY: Supervisor Davidson 75 SECONDED BY: Supervisor Howell

None further

Called to Vote: Motion PASSED

4/0 - Motion Passed Unanimously

76

77

78

79 80 DISCUSSION:

**RESULT:** 

#### 5. RETURN AND PROCEED TO REGULAR MEETING

Mr. Roberts directed the Board to return and proceed to the regular meeting.

#### 6. VENDOR/STAFF REPORTS

- A. District Counsel
- **B.** District Engineer
- C. District Manager
  - i. Community Inspection Reports

Mr. Roberts went over the community inspection reports with the Board.

#### 7. BUSINESS ITEMS

#### A. Ratification of Deed of Conservation Easement - SWFWMD

Mr. Babbar explained the requirement by SWFWMD to implement a conservation easement.

MOTION TO:	Accept the Deed of Conservation Easement in substantial form.
MADE BY:	Supervisor Howell
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
DECLIET.	C-11-14- V-4- M-4- DACCED

RESULT: Called to Vote: Motion PASSED

4/0 - Motion Passed Unanimously

#### **B.** Discussion on Speed Humps Installation Proposal

Mr. Roberts explained that there are two proposals for speed hump installation in front of the amenity center: AKCA, Inc. for \$2,200 and Spearem for \$4,000. The Board discussed and decided to approve the estimate from AKCA. The speeds humps will be installed soon.

#### C. General Matters of the District

Supervisor Swanson discussed a list of questions and comments that she had received from residents. She went over that for the community function at the pool, the turf should be sprayed with insecticide for ant control before the event, and the gate between the pool and playground should be unlocked. She said there was a question on the amount of insurance the vendor is providing for the bounce house, and the answer was one million dollars.

Supervisor Swanson went over that the CDD will contribute to the purchase of Christmas decorations, but residents will be responsible for decorating. She said that residents are also asking for a bench and cover at the current bus stop. Penny Clark will ask the developers if they will construct a cover, but she recommended asking Pasco County School District to move the bus stop to the mail kiosk where there is an existing cover and plenty of parking.

Supervisor Swanson said that residents would like a Cypress Preserve sign placed on Bulloch as cars are entering from Asbel Creek. Penny Clark said she will address this. Supervisor Swanson was told there is already a marquis at the pool entrance. Mr. Roberts will get her a key so she can post notices. With regards to the dog park, Mr. Roberts will have combination locks placed on the four gates at the park, and the code will be distributed to residents.

#### 8. CONSENT AGENDA

- A. Consideration of Board of Supervisors Public Hearing & Regular Meeting Minutes August 6, 2019
- B. Consideration of Board of Supervisors Public Hearing & Regular Meeting Minutes August 28, 2019
- C. Consideration of Operations and Maintenance Expenditures July 2019
- D. Consideration of Operations and Maintenance Expenditures August 2019

The Board reviewed Consent Agenda items A-D.

MOTION TO:	Approve Consent Agenda items A-D.
MADE BY:	Supervisor Howell
SECONDED BY:	Supervisor Nussel
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

#### E. Review of Financial Statements Month Ending August 31, 2019

The Board reviewed the accepted the financials.

#### 9. SUPERVISOR REQUESTS

There were no supervisor requests.

#### 10. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION

A resident had a question on the location of the new parcel.

11. A	DJOURNMENT	
	MOTION TO:	Adjourn at 2:55 p.m.
	MADE BY:	Supervisor Howell
	SECONDED BY:	Supervisor Nussel
	DISCUSSION:	None further
	RESULT:	Called to Vote: Motion PASSED
	TESCET.	4/0 - Motion Passed Unanimously
*Please	note the entire meeting is	available on disc.
*These n	ninutes were done in sumn	nary format.
consider	ed at the meeting is advis	eal any decision made by the Board with respect to any mate sed that person may need to ensure that a verbatim record g the testimony and evidence upon which such appeal is to
Signatur	e	Signature
Printed 1	Name	Printed Name
Title:		Title:
□ Secreta	arv	□ Chairman
	nt Secretary	□ Vice Chairman
		D 111 D 111
		Doggraded by Doggrade Administration
1		Recorded by Records Administrator
		Recorded by Records Administrator
		Recorded by Records Administrator
		Recorded by Records Administrator  Signature
		<u></u>
C	fficial District Seal	<u></u>

# **Cypress Preserve Community Development District Summary of Operations and Maintenance Invoices**

	Invoice/Account		Vendor	
Vendor	Number	Amount	Total	Comments/Description
Monthly Contract				
American Ecosystems, Inc.	1909119	\$ 505.00		Water Management Treatment -
				September
Cornerstone	10 99365	793.00		Lawn Maintenance - August
Cornerstone	10 99368	3,908.33	\$ 4,701.33	Lawn Maintenance - August
Meritus Districts	9270	2,933.33		Management Services - September
Suncoast Pool Service	5554	1,050.00		Swimming Pool Service - September
Monthly Contract Sub-Total		\$ 9,189.66		
Variable Contract				
Straley Robin Vericker	17461	\$ 585.90		Professional Services - General - thru
				08/15/19
Straley Robin Vericker	17479	173.80	\$ 759.70	Professional Services - General - thru 09/15/19
	1 260502	6 600 00		
Universal Engineering Sciences	368592	6,680.00		Professional Services - thru 06/28/19
Variable Contract Sub-Total		\$ 7,439.70		
Utilities				
	12205457	ć 72 C7		W. L. C. C. C. L. H. 00/22/40
Pasco County Utilities	12395167	\$ 72.67	ć 72 C7	Water Service - thru 08/22/19
Pasco County Utilities	12493774	0.00	\$ 72.67	Reclaim Water Service - thru 08/29/19
Pasco County Utilties	12493797	526.50		Reclaim Water Service - thru 08/29/19
Spectrum	084742901090219	114.98		Internet Service - September
Waste Connections of Florida	4260130	52.00		Waste Service - September
Withlacoochee River Electric	2039647 090519	39.10		Electric Service - thru 08/30/19
Withlacoochee River Electric	2039650 090519	42.59		Electric Service - thru 08/30/19
Withlacoochee River Electric	2044854 090519	1,260.76	\$ 1,342.45	Electric Service - thru 08/30/19
Utilities Sub-Total		\$ 2,108.60		

## **Cypress Preserve Community Development District Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
vendoi	rumber	Amount	Total	Commence, Description
Regular Services				
Security Elite Agency Inc.	903	\$ 573.50		Security Service - 09/03/19
Security Elite Agency Inc.	910	573.50		Security Service - 09/10/19
Security Elite Agency Inc.	917	573.50	\$ 1,720.50	Security Service - 09/17/19
Spearem Enterprises, LLC	3989	396.00		Weekly Cleaning - thru 09/09/19
Tampa Bay Times	12206 090619	1,068.00		Special Assessments Affidavit - 09/06/19
Tampa Bay Times	12206 091319	1,064.00	\$ 2,132.00	Special Assessments - 09/13/19
Regular Services Sub-Total		\$ 4,248.50		
Additional Services				
CRS Building Corporation	CRS Misc 2019 21	\$ 245.00		Install Outlet - 09/12/19
Ecological Consultants, Inc.	11608	46,900.00		Gopher Tortoise Relocation - 08/16/19
Southern Automated Access Services,	6872	28.95		Cellular Usage - 09/19/19
Inc				
Spearem Enterprises, LLC	3980	80.00		Repaired Toilet - 09/10/19
Spearem Enterprises, LLC	3994	200.00	\$ 280.00	Fence Repair - 09/10/19
Additional Services Sub-Total		\$ 47,453.95		
TOTAL:		\$ 70,440.41		

Approved (with any necessary revisions noted):

Signature Printed Name

## **Cypress Preserve Community Development District Summary of Operations and Maintenance Invoices**

	Invoice/Account		Vendor	
Vendor	Number	Amount	Total	Comments/Description

Title (check one):

<sup>[]</sup> Chairman [] Vice Chairman [] Assistant Secretary

P.O. BOX 40517 ST. PETERSBURG, 33743

DATE	INVOICE#		
9/1/2019	1909119		

		P.O. NO.	TERMS	PROJECT
			Due on receipt	
DESCRIPTION		QTY	RATE	AMOUNT
WATER MANAGEMENT TREATMENT FOR THE CURRENT MONTH - SEE DATE LISTED ABOVE  63900.430  (1.20.1666)	1	1	505.00	505.00
			Total	\$505.00

Phone #	Fax#	
727-545-4404	727-545-0770	

# REVIEWEDdthomas 9/16/2019

Tree Farm 2, Inc.
DBA Cornerstone Solution

DBA Cornerstone Solutions Group
14620 Bellamy Brothers Blvd Dade City, FL 33525
Phone 866-617-2235 Fax 866-929-6998
AR@CornerstoneSolutionsGroup.com
Tax ID: 61-1632592

www.CornerstoneSolutionsGroup.com

 Date
 Invoice #

 8/30/2019
 10-99365

Invoice Created By

**Bill To** 

Meritus Communities Meritus Communities Suite 120 Tampa, FL 33607

Field Mgr/Super:	
Ship To	

Cypress Preserve Amenity Maint. Land O' Lakes, FL

P.O. No.		W.O. No.	Account #	Cost Code	Terms	Project	
					Net 30	Cypress Preserve Amen	ity Maint., #MAIN
Quantity		Description		U/M	Rate	Serviced Date	Amount
1	Lawn Maintenance - Cypress Perserve Amenity for Dog Park/Amenity Areas				523.00		523.0
1	Lawn M	aintenance - Cypress wet checks	s Perserve Amenity for		270.00		270.00
				1			
		0		_			
		52 A172	41.04	rst	on	2	
		9.12	. 4L04 .19				
		<sup>*</sup> 6	2				

Accounts over 60 days past due will be subject to credit hold and services may be suspended. All past due amounts are subject to interest at 1.5% per month plus costs of collection including attorney fees if incurred.

Total	\$793.00 \$0.00		
Payments/Credits			
Balance Due	\$793.00		



# REVIEWEDdthomas 9/19/2019

Tree Farm 2, Inc. DBA Cornerstone Solutions Group
14620 Bellamy Brothers Blvd Dade City, FL 33525

Phone 866-617-2235 Fax 866-929-6998 AR@CornerstoneSolutionsGroup.com

Tax ID: 61-1632592

www.CornerstoneSolutionsGroup.com

Date	Invoice #
8/30/2019	10-99368

Invoice Created By

kmcleod

Invoice

### **Bill To**

Cypress Preserve CDD c/o Meritus Districts 2005 Pan Am Cirlce, Suite 120 Tampa, FL 33607

Field Mgr/Super
-----------------

### **Ship To**

Cypress Preserve CDD c/o Meritus Districts 2005 Pan Am Cirlce, Suite 120 Tampa, FL 33607

P.O. No	. \	W.O. No.	Account #	Cost Code	Terms	Projec	t
					Net 30	RIPA2669 - Cypress Pres	serve Maint, #MAI
Quantity		Descript	ion	U/M	Rate	Serviced Date	Amount
1	Monthly lawn in Preserve	maintenance Au	gust 2019 - Cypress		3,908.33	Rec	3,908.3 6///ec 16 2019
			53160 9.	4604 17-19			

Accounts over 60 days past due will be subject to credit hold and services may be suspended. All past due amounts are subject to interest at 1.5% per month plus costs of collection including attorney fees if incurred.

Total	\$3,908.33
Payments/Credits	\$0.00
Balance Due	\$3,908.33





# REVIEWEDdthomas 8/20/2019

# **Meritus Districts**

2005 Pan Am Circle Suite 300 Tampa, FL 33607

Voice: 813-397-5121 Fax:

Bill To:

Suite 300

813-873-7070

Cypress Preserve CDD 2005 Pan Am Circle

Tampa, FL 33607

Ship to:	

Invoice Date:

Page:

Sep 1, 2019

1

Customer ID	Customer PO	Payment Terms  Net Due	
Cypress Preserve CDD			
	Shipping Method	Ship Date	Due Date
	Best Way		9/1/19

Quantity	Item	Description	Unit Price	Amount
		District Management Services - September		2,833.33
		Website Maintenance		100.00

Subtotal	2,933.33
Sales Tax	
Total Invoice Amount	2,933.33
Payment/Credit Applied	
TOTAL	2,933.33



REVIEWEDdthomas 9/16/2019

P.O. Box 224 Elfers, FL 34680

Date	Invoice #
9/1/2019	5554

Bill To

Cypress Preserve
2005 Pan Am Circle Suite 300
Tampa, Fl. 33607

P.O. No.	Terms	Project
September 2019	Net 30	

Quantity		Descrip	tion	Rate	Amount
1	Operational c	imming pool, vacuuming, tile cle	alance, debris removal from surface and aning and skimming.  emical feeders, flow meters and vacuum	1,050.00	1,050.00
		57200.46 9.5.19 GR	14		
Thank you for y	our business.	(A)		Total	\$1,050.00

(727) 271-1395

# **Straley Robin Vericker**

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 \* Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Cypress Preserve Community Development Disrict 2005 Pan Am Circle, Suite 300 Tampa, FL 33607 August 29, 2019

Client: 001490 Matter: 000001

Invoice #: 17461

Page: 1

RE: General

For Professional Services Rendered Through August 15, 2019

# SERVICES

Date	Person	Description of Services	Hours	
7/3/2019	LB	PREPARE QUARTERLY REPORT TO DISSEMINATION AGENT RE SERIES 2017 BONDS.	0.2	
7/22/2019	LB	PREPARE DRAFT RESOLUTION ADOPTING FY 2019/2020 BUDGET, DRAFT BUDGET FUNDING AGREEMENT AND DRAFT RESOLUTION LEVYING AND IMPOSING THE O&M ASSESSMENTS.	1.2	
7/29/2019	VKB	REVIEW AND REVISE RESOLUTION ADOPTING O/M BUDGET, BUDGET FUNDING AGREEMENT, AND RESOLUTION LEVYING O/M ASSESSMENTS.	0.7	
7/31/2019	VKB	REVIEW AND REVISE DISTRICT COUNSEL QUARTERLY REPORT TO DISSEMINATION AGENT FOR PAST BOND ISSUANCE.	0.2	
7/31/2019	LB	REVISE AND FINALIZE RESOLUTION ADOPTING FY 2019/2020 BUDGET, BUDGET FUNDING AGREEMENT AND RESOLUTION LEVYING AND IMPOSING 0&M ASSESSMENTS; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING SAME; FINALIZE QUARTERLY REPORT TO DISSEMINATION AGENT FOR PERIOD ENDED JUNE 30, 2019; PREPARE EMAIL TO DISSEMINATION AGENT TRANSMITTING SAME.	0.5	
8/15/2019	LB	PREPARE LETTER AND MEMOS TO K. SWANSON, NEWLY APPOINTED BOARD SUPERVISOR RE FLORIDA'S SUNSHINE LAWS, TEXTING AND PUBLIC RECORDS.	0.5	
		Total Professional Services	3.3	\$585.00

51400.3107 9.5.19 BR

August 29, 2019 Client: 00 001490 Matter: 000001 Invoice #: 17461

Page: 2

# PERSON RECAP

Person		Hours	Amount
VKB	Vivek K. Babbar	0.9	\$225.00
LB	Lynn Butler	2.4	\$360.00

DISBURSE	MENTS		
Date	Description of Disbursements		Amount
8/15/2019	Photocopies (6 @ \$0.15)		\$0.90
		Total Disbursements	\$0.90
		Total Services Total Disbursements Total Current Charges	\$585.00 \$0.90 \$585.90
		PAY THIS AMOUNT	\$585.90

Please Include Invoice Number on all Correspondence

# REVIEWEDdthomas 9/24/2019

# **Straley Robin Vericker**

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 \* Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Cypress Preserve Community Development Disrict

2005 Pan Am Circle, Suite 300

Tampa, FL 33607

September 20, 2019

Client:

001490

Matter: Invoice #: 000001 17479

Page:

1

RE: General

For Professional Services Rendered Through September 15, 2019

# SERVICES

Date	Person	Description of Services	Hours	
9/3/2019	VKB	REVIEW SWFWMD EASEMENT JOINDER; REVIEW AND REPLY TO EMAILS RE: SAME.	0.3	
9/12/2019	VKB	REVIEW AND REPLY TO EMAIL FROM P. CLARK; TELECONFERENCE WITH P. CLARK RE: SAME.	0.3	
		Total Professional Services	0.6	\$165.00

# PERSON RECAP

Person		Hours	Amount
VKB	Vivek K. Babbar	0.6	\$165.00

# DISBURSEMENTS

Date	Description of Disbursements	Amount
8/16/2019	Postage	\$1.45
9/13/2019	Photocopies (49 @ \$0.15)	\$7.35
	Total Disbursements	\$8.80

51400 3167 9.24.19

September 20, 2019
Client: 001490
Matter: 000001
Invoice #: 17479

Page: 2

Total Services \$165.00
Total Disbursements \$8.80

Total Current Charges \$173.80

PAY THIS AMOUNT \$173.80

Please Include Invoice Number on all Correspondence



9802 Palm River Road, Tampa, FL 33619 • Phone: 813.740.8506 • Fax: 813.740.8706

# INVOICE

Remit To: P.O. Box 25316, Tampa, FL 33622-5316

June 28, 2019

Project No:

0830.1900067.0000

Invoice No:

00368592

Terms: Net 30 days

We accept American Express, Visa, Master Card, Discover, and ACH

Project

0830.1900067.0000

Cypress Preserve (Phase III)

Location:

Ms. Penny Clark

3658 Erindale Drive

Valrico, FL 33596

EMAIL:

Cypress Preserve Community Development District

PCLARK@RIPACONSTRUCTION.COM

Keene Rd & Land O Lakes Blvd.

Land O' Lakes, FL

Professional Services through June 28, 2019

**Additional Fees** 

Geotechnical Evaluation

**Total Additional Fees** 

6,680.00

6,680.00

6,680.00

**Total this Invoice** 

\$6,680.00

5390 W3



LAND O' LAKES **NEW PORT RICHEY** DADE CITY

(813) 235-6012 (727) 847-8131 (352) 521-4285

Current

utilcustserv@pascocountvfl.net Pay By Phone: 1-844-450-3704



145 1 22-70345

Consumption

CYPRESS PRESERVE AMENITY CENTER

Service Address: 18728 MOSSY TIMBER BOULEVARD

Bill Number: Billing Date:

12395167

9/10/2019

Meter#

Billing Period:

Service

7/23/2019 to 8/22/2019

Contingent upon Board budget adoption, new rates, fees, and charges take effect

Oct. 1, 2019.

**Previous** 

Account #	Customer #
0986155	01366618
Please use the 15-digit making a payment t	

# of Days

		Date	Read	Date	Read		in thousands
Water	14328617	7/23/2019	383	8/22/2019	397	30	14
	Usag	e History				Transactions	
	Water			· ·			
August 2019	14			Previous Bill			106.61
July 2019	33			Payment 9/4	/2019		-106.61 CR
June 2019	87			Balance Forward	d		0.00
May 2019	101			Current Transacti	ions		
April 2019	10			Water			
March 2019	72			Water Base C	Charge		35.69
ebruary 2019	80			Water Tier 1		14.0 Thousand Gals X \$1.88	26.32
,				Adjustments			
				Late Paymen	t Charge		10.66
				Total Current Tra	ansactions		72.67
				TOTAL BALA	NCE DUE		\$72.67



Please return this portion with payment

TO PAY ONLINE, VISIT pascoeasypay.pascocountyfl.net

Account # 0986155 01366618 Customer # 0.00 Balance Forward **Current Transactions** 72.67

☐ Check this box if entering change of mailing address on back.

Total Balance Due	\$72.67
Due Date	9/27/2019
10011115	

10% late fee will be applied if paid after due date

CYPRESS PRESERVE AMENITY CENTER C/O MERITUS CORP. 2005 PAN AM CIR STE 300 **TAMPA FL 33607** 

SEP 1 2 2019

Round Up Donation to Charity Amount Enclosed

☐ Check this box to participate in Round-Up.

PASCO COUNTY UTILITIES SERVICES BRANCH CUSTOMER INFORMATION & SERVICE DEPT. P.O. BOX 2139 NEW PORT RICHEY, FL 34656-2139



LAND O' LAKES **NEW PORT RICHEY** DADE CITY

(813) 235-6012 (727) 847-8131 (352) 521-4285



utilcustserv@pascocountyfl.net Pay By Phone: 1-844-450-3704

280 29-10014

### CYPRESS PRESERVE AMENITY CENTER

Service Address: 18728 MOSSY TIMBER RECLAIM BOULEVARD

Bill Number: Billing Date:

12493774

9/26/2019

Billing Period: 7/29/2019 to 8/29/2019

Account # Customer# 0986160 01366618 Please use the 15-digit number below when

making a payment through your bank

098616001366618

Contingent upon Board budget adoption, new rates, fees, and charges take effect Oct. 1, 2019.

Service	Meter#	Previ	ious	Current		# of Days	Consumption	
		Date	Read	Date	Read	1	in thousands	
Reclaim	12441247	7/29/2019	1027	8/29/2019	1027	31	0	
	Usag	e History Reclaimed		*	Trar	sactions		2
August 2019		0		Previous Bill			21.45	
July 2019		33		Payment 9/1	0/2019		-21.45 CF	₹

June 2019	245
May 2019	150
April 2019	166
March 2019	167
February 2019	266
January 2019	0

**TOTAL BALANCE DUE** 

**Balance Forward** 

\$0.00

0.00



Please return this portion with payment

TO PAY ONLINE, VISIT pascoeasypay.pascocountyfl.net

☐ Check this box if entering change of mailing address on back.

Account #	0986160
Customer #	01366618
Balance Forward	0.00
Current Transactions	0.00

**Total Balance Due** \$0.00 **Due Date** 10/15/2019

CYPRESS PRESERVE AMENITY CENTER C/O MERITUS CORP. 2005 PAN AM CIR STE 300

**TAMPA FL 33607** 

SEP 3 0 2019

Round Up Donation to Charity Amount Enclosed

☐ Check this box to participate in Round-Up.

PASCO COUNTY UTILITIES SERVICES BRANCH CUSTOMER INFORMATION & SERVICE DEPT. P.O. BOX 2139 NEW PORT RICHEY, FL 34656-2139

\$526.50



LAND O' LAKES **NEW PORT RICHEY** DADE CITY

(727) 847-8131 (352) 521-4285

(813) 235-6012

**TOTAL BALANCE DUE** 



29-10021

281

utilcustserv@pascocountyfl.net Pay By Phone: 1-844-450-3704

Account # Customer # 0993870 01372506

Please use the 15-digit number below when making a payment through your bank

099387001372506

CYPRESS PRESERVE CDD

Service Address: 18620 MOSSY TIMBER RECLAIM BOULEVARD

Bill Number: 12493797 Billing Date: 9/26/2019

Billing Period: 7/29/2019 to 8/29/2019

Contingent upon Board budget adoption, new rates, fees, and charges take effect Oct. 1, 2019.

341

94

691

360

353

Service	Meter#	Previ	ous	Current		# of Days	Consumption
		Date	Read	Date	Read		in thousands
Reclaim	18035595	7/29/2019	5558	8/29/2019	6368	31	810
	Usag	e History		Transactions			
		Reclaimed					
August 2019		810		Previous Bill			204.75
July 2019		315		Payment 9/1	0/2019		-204.75 CF
June 2019		429		Balance Forward	d		0.00
May 2019		648		Current Transacti	ons		
April 2019		279		Reclaimed			
March 2019		224		Reclaimed		810 Thousand Gals X \$0.	65 526.50
February 2019		311		Total Current Tra	ansactions		526.50

January 2019

December 2018

November 2018

September 2018

October 2018

Please return this portion with payment

TO PAY ONLINE, VISIT pascoeasypay.pascocountyfl.net

☐ Check this box if entering change of mailing address on back.

CYPRESS PRESERVE CDD 2005 PAN AM CIR SUITE 300 **TAMPA FL 33607** 



SEP 3 0 2019

Account #	0993870
Customer #	01372506
Balance Forward	0.00
Current Transactions	526.50

<b>Total Balance Due</b>	\$526.50
Due Date	10/15/2019

10% late fee will be applied if paid after due date

Round Up Donation to Charity Amount Enclosed

☐ Check this box to participate in Round-Up.

PASCO COUNTY **UTILITIES SERVICES BRANCH** CUSTOMER INFORMATION & SERVICE DEPT. P.O. BOX 2139 NEW PORT RICHEY, FL 34656-2139



September 2, 2019

Invoice Number: 084742901090219 Account Number: 0050847429-01

Security Code: 1256

Service At: 18728 MOSSY TIMBER BLVD

**CBHS** 

LAND O LAKES, FL 34638

### **Contact Us**

Visit us at **Spectrumbusiness.net** Or, call us at 1-877-824-6249

Summary Services from 09/01/19 thro- details on following pages	ugh 09/30/19
Previous Balance	114.98
Payments Received	0.00
Past Due Balance - Due Now	\$114.98
Spectrum Business™ Internet	114.98
Current Charges Due by 09/18/19	\$114.98
Total Due	\$229.96

### Your account is past due.

The past due amount is due now. Please pay the total past due amount to avoid further collection activity and interruption of service. If service is disconnected, you will need to pay your full past due amount, first month of service and a reconnection fee to resume service.



4145 S. Falkenburg Rd Riverview, FL 33578-8652 7635 1610 NO RP 02 09022019 NNNNNY 01 000672 0002

CYPRIS RESERVE CDD 2005 PAN AM CIR STE 300 TAMPA FL 33607-6008

SPECTRUM BUSINESS NEWS



September 2, 2019

CYPRESS PRESERVE CDD

Invoice Number: 084742901090219 Account Number: 0050847429-01

Service At: 18728 MOSSY TIMBER BLVD

CBHS

LAND O LAKES, FL 34638

\$/142

**Total Due** 

Amount you are enclosing



Please Remit Payment To:

BRIGHT HOUSE NETWORKS PO BOX 790450 SEP 0 9 2019

SAINT LOUIS, MO 63179-0450

Page 2 of 2

September 2, 2019

Invoice Number: Account Number: Security Code: CYPRESS PRESERVE CDD

084742901090219 0050847429-01

1256



### **Contact Us**

Visit us at **Spectrumbusiness.net** Or, call us at 1-877-824-6249

7635 1610 NO RP 02 09022019 NNNNNY 01 000672 0002

# Charge Details

Previous Balance	114.98
Past Due Balance - Due Now	\$114.98

Payments received after 09/02/19 will appear on your next bill.

### Services from 09/01/19 through 09/30/19

Spectrum Business™ Internet	
Spectrum Business Internet Ultra Business WiFi	199.99 4.99
Promo Discount	-90.00
	\$114.98
Spectrum Business™ Internet Total	\$114.98
Current Charges Due by 09/18/19	\$114.98
Total Due	\$229.96

### **Billing Information**

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice. Visit spectrum.net/taxesandfees for more information.

Terms & Conditions - Spectrum's detailed standard terms and conditions for service are located at spectrum.com/policies.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

Billing Practices - Spectrum Business mails monthly, itemized invoices for all monthly services in advance. A full payment is required on or before the due date indicated on this invoice. Payments made after the indicated due date may result in a late payment processing charge. Failure to pay could result in the disconnection of all your Spectrum Business service(s). Disconnection of Business Voice service may also result in the loss of your phone number.

Changing Business Locations - Please contact Spectrum Business before moving your Business Voice modem to a new address. To establish service at your new location or return equipment, please contact your Spectrum Business Account Executive at least twenty one (21) business days prior to your move.

Authorization to Convert your Check to an Electronic Funds Transfer Debit - For your convenience, if you provide a check as payment, you authorize Spectrum Business to use the information from your check to make a one-time electronic funds transfer from your account. If you have any questions, please call our office at the telephone number on the front of this invoice. To assist you in future payments, your bank or credit card account information may be electronically stored in our system in a secure, encrypted manner.

**Complaint Procedures** - You have 60 days from the billing date to register a complaint if you disagree with your charges.



Visit Spectrum.com/stores for store locations. For questions or concerns, visit Spectrum.net/support or call 1-855-657-7328.

# Your WAY can be the GREEN way! GO GREEN with Spectrum Business.

Online Bill Pay is helping the environment one customer at a time. It's easy - all you need to do is sign up for Online Bill Pay. It will save you money on postage and time - and it will also save trees!

Enrolling is easy, just go to **Spectrumbusiness.net**. Each month, you'll receive a paperless e-bill that you pay online with your choice of payment options.

- Debit Card Credit Card Electronic Funds Transfer
- · Receive a quick summary of your account at any time
- Access up to 6 months of statements



### **Payment Options**

Pay Online - Create or Login to pay or view your bill online at Spectrumbusiness.net.

Pay by Mail - Detach payment coupon and enclose with your check made payable to Bright House Networks. Please do not include correspondences of any type with payments.

For questions or concerns, please call 1-877-824-6249.





WASTE CONNECTIONS OF FLORIDA PASCO HAULING 6800 OSTEEN ROAD NEW PORT RICHEY FL 34653-3667 DISTRICT NO. 6425

CYPRESS PRESERVE AMENITY CENTER

SUITE 300 2005 PAN AM CIRCLE

TAMPA FL 33607-0000

ACCOUNT NO. INVOICE NO. STATEMENT DATE DUE DATE

6425-103179 4260130 08/25/19 **Upon Receipt** 

FOR ASSISTANCE **Customer Service** 

(727) 847-9100 (727) 841-8539 (855) 569-2719

One Time Payments

### INVOICE STATEMENT

Date	Description		<b>Amount</b>	
	Service Location Acct #103179-0001	CYPRESS PRESERVE AMENITY CENTER 18728 MOSSY TIMBER BLVD LAND O L		
08/25/19	BASIC CONTAINER CHARGE 9/1/2019-9/30/2019	1.00 4.00YD	\$	52.00
	Invoice Total		\$	52.00
	Account Balance	AT W.	\$	52.00

\*\*\*\*To avoid late fees, payment must be posted to your account within 30 days of your invoice date. \*\*\*\* Bank returned checks will be electronically re-presented to your bank and you may be responsible for a resulting processing fee.

1,2,6

Please remit to the address below and return your remit stub with your payment or look on the reverse side to learn about on-line bill pay.



AB 01 010842 51077 B 35 A րոննների անում ու իրականի հիրականի հորական հետև իրական հիրական հիրական հորական հորական հորական հորական հորական

CYPRESS PRESERVE AMENITY SUITE 300 2005 PAN AM CIRCLE TAMPA FL 33607-6008

SEP 03 2019

ACCOUNT NO. INVOICE NO. STATEMENT DATE **DUE DATE PAY THIS AMOUNT** 

6425-103179 4260130 08/25/19 **Upon Receipt** \$52.00

WRITE IN **AMOUNT** PAID



TO CHANGE ADDRESS Check here and complete the information on the reverse side.

### MAIL PAYMENT TO:

WASTE CONNECTIONS OF FLORIDA PO BOX 535233 PITTSBURGH PA 15253-5233

լիոլիդինուիոյնկերգիկունույթիկիկիկուինկուրենկիյն

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Withlacoochee River Electric Cooperative, Inc.

P. O. Box 278, Dade City, FL 33526-0278 Your Touchstone Energy® Cooperative

Account Number Meter Number **Customer Number Customer Name** 

2039647 81918949 20026869

Cycle 03

CYPRESS PRESERVE CDD

09/05/2019 Bill Date Amount Due 39.10 **Current Charges Due** 09/25/2019

> **District Office Serving You Bayonet Point**

Service Address Service Description

18620 MOSSY TIMBER BLVD

IRRIGATION

Service Classification General Service Non-Demand

		A	rerage kWh
Pe	riod	<u>Days</u>	Per Day
Sep	2019	29	0
Aug	2019	31	0
Sep	2018	34	0

**BILLS ARE DUE** WHEN RENDERED A 1.5 percent, but not less than \$5, late charge will apply to unpaid balances as of 5:00 p.m. on the due date shown on this bill.

2 0	0	2	6	8	6	9

If you would like to make a payment using your credit card, please call 844-209-7166. This number is WREC's Secure Pay-By-Phone system.

### See Back Side For More Information

	***********			ECTRIC SEF	RVICE	****************	
Fr <u>Date</u> 08/01	om <u>Reading</u> 57	Date 08/30	Reading 61	<u>Multiplier</u>	Dem. Reading	KW Demand	kWh Used 4
	ous Bal	ance	•••••			34.10 CR	34.10
Payme Balan	ce Forw	ard				34.10 CK	0.00
	Charge					5.00	
	mer Cha y Charg		<b></b>	51 01		32.90 0.21	
Fuel	y charg Adjustm	ent 4	KWH @ C	0.03530		0.14	
	oss Rec					0.85	
Total	Curren	t Char	ges				39.10
Total	Due		_	Ple	ase Pay		39.10

Withlacoochee River Electric Cooperative, Inc.

P. O. Box 278, Dade City, FL 33526-0278

Your Touchstone Energy\* Cooperative

District: BP 03

**Detach at Dotted Line** To Ensure Prompt Payment, Please Return This Portion With Your Payment.

Use above space for address change ONLY.

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CYPRESS PRESERVE CDD 2005 PAN AM CIR STE 300 TAMPA FL 33607-6008

SFP 0 9 2019

Make check payable to W.R.E.C. MUST BE IN BLACK OR BLUE INK.

Current Charges Due Date	09/25/2019
TOTAL CHARGES DUE	39.10
Total Charges Due After Due Date	44.10

See Reverse Side For Mailing Instructions

Bill Date: 09/05/2019



Withlacoochee River Electric
Cooperative, Inc.

P. O. Box 278, Dade City, FL 33526-0278 Your Touchstone Energy® Cooperative Account Number
Meter Number
Customer Number
Customer Name

**2039650** 81918948 20026869

Cycle 03

CYPRESS PRESERVE CDD

Bill Date 09/05/2019
Amount Due 42.59
Current Charges Due 09/25/2019

District Office Serving You Bayonet Point

Service Address

Service Description SIGN

Service Classification General Service Non-Demand

18931 MOSSY TIMBER BLVD

		A۱	rmation verage kWh
<u>Pe</u>	<u>riod</u>	<u>Days</u>	Per Day
Sep	2019	29	1
Aug	2019	31	1
Sep	2018	34	1

BILLS ARE DUE WHEN RENDERED A 1.5 percent, but not less than \$5, late charge will apply to unpaid balances as of 5:00 p.m. on the due date shown on this bill.

2 0	0	2	6	8	6	9

If you would like to make a payment using your credit card, please call 844-209-7166. This number is WREC's Secure Pay-By-Phone system.

### See Back Side For More Information

<i></i>	ELECTRIC SERVICE						
Fr <u>Date</u> 08/01	Reading 752	Date 08/30	o <u>Reading</u> 795	<u>Multiplier</u>	Dem. Reading	KW Demand	kWh Used 43
Payme	ous Bal nt ce Forw					37.59CR	37.59 0.00
Custo Energ Fuel		re 43 F ment 43		.05191 0.03530	)	5.00 32.90 2.23 1.52 0.94	
Total Total	Curren Due	it Char	rges	Plea	ase Pay		42.59 42.59

Withlacoochee River Electric
Cooperative, Inc.

P. O. Box 278, Dade City, FL 33526-0278 Your Touchstone Energy\* Cooperative

District: BP 03

Detach at Dotted Line
To Ensure Prompt Payment, Please Return This Portion With Your Payment.

Use above space for address change ONLY.

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0007458

2039650 CYPRESS PRESERVE CDD 2005 PAN AM CIR STE 300 TAMPA FL 33607-6008 Received
SEP 0 9 2019

Make check payable to W.R.E.C. MUST BE IN BLACK OR BLUE INK.

Current Charges Due Date	09/25/2019
TOTAL CHARGES DUE	42.59
Total Charges Due After Due Date	47.59

See Reverse Side For Mailing Instructions

Bill Date: 09/05/2019



Withlacoochee River Electric Cooperative, Inc.

P. O. Box 278, Dade City, FL 33526-0278 Your Touchstone Energy® Cooperative

Account Number Meter Number **Customer Number** Customer Name

2044854 77110874 20026869 Cycle 03

Amount Due **Current Charges Due** 

Bill Date

09/05/2019 1,260.76 09/25/2019

District Office Serving You **Bayonet Point** 

Service Address

18728 MOSSY TIMBER BLVD

Service Description **AMENITY CENTER** Service Classification General Service Non-Demand

Comparative Usage Information Average kWh <u>Period</u> <u>Days</u> Per Day Sep 2019 29 398 Aug 2019 31 302 Sep 2018 34

**BILLS ARE DUE** WHEN RENDERED A 1.5 percent, but not less than \$5, late charge will apply to unpaid balances as of 5:00 p.m. on the due date shown on this bill.

2 0	Ω	2	6	8	6	9

If you would like to make a payment using your credit card, please call 844-209-7166. This number is WREC's Secure Pay-By-Phone system.

### See Back Side For More Information

CYPRESS PRESERVE CDD

Processor and the second	*****		EL	ECTRIC SER			
Fr <u>Date</u> 08/01	om <u>Reading</u> 61804	Date 08/30	To <u>Reading</u> 73347	Multiplier	Dem. Reading	KW Demand	<u>kWh Used</u> 11543
Previ Payme	ous Bal	Lance					1,066.75
Balan	ce Forv	vard					0.00

Customer Charge	32.90
Energy Charge 11,543 KWH @ 0.05191	599.20
Fuel Adjustment 11,543 KWH @ 0.03530	407.47
Light Energy Charge	1.68
Light Support Charge	2.94
Light Maintenance Charge	55.68
Light Fixture Charge	68.70
Light Fuel Adj 150 KWH @ 0.03530	5.30
Poles (QTY 6)	60.00
FL Gross Receipts Tax	26.89
•	

1,260.76 Total Current Charges 1,260.76 Total Due Please Pay

Lights/PolesType/Qty Type/Qty 212 960

Withlacoochee River Electric Cooperative, Inc.

P. O. Box 278, Dade City, FL 33526-0278 Your Touchstone Energy Cooperative

District: BP 03

**Detach at Dotted Line** To Ensure Prompt Payment, Please Return This Portion With Your Payment.

Use above space for address change ONLY.

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CYPRESS PRESERVE CDD 2005 PAN AM CIR STE 300 TAMPA FL 33607-6008



SEP 0 9 2019

Make check payable to W.R.E.C. MUST BE IN BLACK OR BLUE INK.

Current Charges Due Date	09/25/2019
TOTAL CHARGES DUE	1,260.76
Total Charges Due After Due Date	1,279.67

See Reverse Side For Mailing Instructions

Bill Date: 09/05/2019







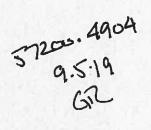
INVOICE #
903

	п	м		
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	П		•	N. W.

Meritus/Cypress Preserve.

LINE ITEM	DESCRIPTION	HOURS	RATE	AMOUNT
1	8/26-9/01 Mon-Fri (6p-9p)	31	\$18.50	\$573.5.
	SAT-SUN (10a-6p/ 10a-6p)			
PAYMENT T	ERMS: DUE UPON RECEIPT		SUBTOTAL	\$573.5
			TAX	\$0.00
hank vo	u for your business!		TOTAL DUE	\$573.5

Security Elite Agency, Inc. 10335 Cross Creek Blvd., Suite 13 Tampa, FL 33647 (813) 713-7575 Email: NCabrera@SecurityEliteAgency.com







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DATE	INVOICE #
09/10/19	910

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Meritus/Cypress Preserve.

LINE ITEM	DESCRIPTION	HOURS	RATE	AMOUNT
1	9/02-9/08 Mon-Fri (6p-9p)	31	\$18.50	\$573.5.
	SAT-SUN (10a-6p/ 10a-6p)			
9				
PAYMENT T	ERMS: DUE UPON RECEIPT		SUBTOTAL	\$573.5
			TAX	\$0.00
hank vo	u for your business!		TOTAL DUE	\$573.5

Thank you for your business!

Security Elite Agency, Inc. 10335 Cross Creek Blvd., Suite 13 Tampa, FL 33647 (813) 713-7575

57200. 4904 9.12.19 Email: NCabrera@SecurityEliteAgency.com





# INVOICE

DATE	INVOICE #
09/17/19	917

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Meritus/Cypress Preserve.

LINE ITEM	DESCRIPTION	HOURS	RATE	AMOUNT
1	9/09-9/15 Mon-Fri (6p-9p)	31	\$18.50	\$573.5.
	SAT-SUN (10a-6p/ 10a-6p)			
		n (1		
PAYMENT T	ERMS: DUE UPON RECEIPT		SUBTOTAL	\$573.5
			TAX	\$0.00

Thank you for your business!

Security Elite Agency, Inc.

10335 Cross Creek Blvd., Suite 13
Tampa, FL 33647
(813) 713-7575

Email: NCabrera@SecurityEliteAgency.com



\$573.5

**TOTAL DUE** 

# REVIEWEDdthomas 9/16/2019

# Spearem Enterprises, LLC

18865 State Rd. 54 Suite122 Lutz, FL 33558 (727) 237-2316 spearem.jmb@gmail.com

# INVOICE

# **BILL TO**

Cypress Preserve Meritus 2005 Pan Am Circle Ste 300 Tampa, FL 33607

DESCRIPTION	QTY	RATE	AMOUNT	
Labor week of 8-18-2019 Weekly Cleaning Service of pool area and restrooms. Restock paper goods Two times per week.	1	99.00	99.00	
Labor week of 8-25-2019 Weekly Cleaning Service of pool area and restrooms. Restock paper goods Two times per week.	1	99.00	99.00	
Labor week of 9-2-2019 Weekly Cleaning Service of pool area and restrooms. Restock paper goods Two times per week.	1	99.00	99.00	
Labor week of 9-9-2019 Weekly Cleaning Service of pool area and restrooms. Restock paper goods Two times per week.	1	99.00	99.00	
·	1		0.00	
	1		0.00	

It is anticipated that permits will not be required for the above work, and if required, the associated costs will be added to the price stated below. Any existing

conditions that are not reasonably discoverable prior to the job start date, which in anyway interferes with the safe and satisfactory completion of this job, will be corrected by an additional work order and estimate for approval prior to resuming job. Spearem Enterprises, LLC is not responsible for any delays in performance of service that are due in full or in part to circumstances beyond our control. Spearem Enterprises, LLC is not

**BALANCE DUE** 

\$396,00

57200.4615 9.12.19 62

# REVIEWEDdthomas 9/19/2019

# Tampa Bay Times tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

# **ADVERTISING INVOICE**

Advertising Run Dates		Advertiser Name	
09/ 6/19	CYPRESS PF	CYPRESS PRESERVE	
Billing Date	Sale	s Rep	Customer Account
09/06/2019	Deirdre Almeida	1	163473
Total Amount	Due		Ad Number
\$1,068.00			0000012206

# **PAYMENT DUE UPON RECEIPT**

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
09/06/19	09/06/19	0000012206	Times	Comm News	Special Assessments AffidavitMaterial	1	4x14.00 IN	\$1,064.00 \$4.00
					•			
			9	7/300 4 9.17. BR				
		= =		4	801			
				त. १७. १८.	19			

### PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

# Tampa Bay Times

DEPT 3396 PO BOX 123396 DALLAS, TX 75312-3396 Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

 Advertising Run Dates
 Advertiser Name

 09/ 6/19
 CYPRESS PRESERVE

 Billing Date
 Sales Rep
 Customer Account

 09/06/2019
 Deirdre Almeida
 163473

 Total Amount Due
 Ad Number

 \$1,068.00
 0000012206

SEP 1 2 2019

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYBLE TO:

TIMES PUBLISHING COMPANY

REMIT TO:

Times Publishing Company DEPT 3396 PO BOX 123396 DALLAS, TX 75312-3396

CYPRESS PRESERVE 2005 PAN AM CIRCLE #300 TAMPA, FL 33607

# Tampa Bay Times Published Daily

# STATE OF FLORIDA COUNTY OF Pasco

 $_{SS}$ 

Before the unersigned authority personally appeared Deirdre Almeida who on oath says that he/she is Legal Advertising Representative of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of adertisment, being a Legal Notice in the matter RE:

Special Assessments was published in Tampa Bay Times: 9/6/19, 9/13/19 in said newspaper in the issues of Tampa Bay Times\Community

Newspapers\Pasco

Affiant further says the said Tampa Bay Times is a newspaper published in Pasco County, Florida and that the said newspaper has heretofore been continuously published in said Pasco County, Florida each day and has been entered as a second class mail mater at the post office in said Pasco County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .09/13/2019

Signature of Notary Publi

Personally known

x

or produced identification

Type of identification produced



# Notice of Regular Meeting and Public Hearing to Consider Adoption of Assessment Roll and Imposition of Special Assessments

# Pursuant to Chapters 170, 190 and 197, Florida Statutes, by the Cypress Preserve **Community Development District**

The Board of Supervisors ("Board") of the Cypress Preserve Community Development District ("District") will hold a regular meeting and public hearing at 2:30 p.m., on Tuesday October 1, 2019, at the Land O'Lakes Branch Library located at 2818 Collier Parkway, Land O'Lakes, Florida 34639.

The purpose of the public hearing will be to consider the adoption of an asset The purpose of the public heading will be to consider the accipation of an assessment of land to provide for the levy, collection and enforcement of proposed non-ad valorem special assessments that will secure the District's proposed Special Assessment Revenue Bonds, Series 2019. At this hearing, the Board will hear testimony from any interested property owners as to the propriety and advisability of the special assessments on all benefitting lands within Assessment Area Two of the District, more fully described in the Master Assessment Methodology Report dated August 28, 2019. The proposed must measure assessment went on the proposed to the August 20, 2019. The proposed bonds will fund of the public Improvements described in the Engineer's Report dated March 27, 2019. The Board will sit as an equalizing Board to consider comments on these assessments. The public hearing is being conducted pursuant to Chapters 170, 190 and 197, Florida Statutes.

The annual principal assessment levied against each parcel will be based on repayment over thirty (30) years of the total debt allocated to each parcel. The District expects to collect sufficient revenues to retire no more than \$11,520,000 principal plus interest in debt to be assessed by the District, exclusive of fees and costs of collection or enforcement, discounts for early payment. The proposed schedule of assessments

RESOLUTION NO. 2019-12

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CYPRESS PRESERVE COMMUNITY DEVELOPMENT DISTRICT DECLARING SPECIAL ASSESSMENTS; INDICATING THE LOCATION, NATURE AND ESTIMATED COST OF THE PUBLIC IMPROVEMENTS WHICH COST IS TO BE DEFRAYED IN WHOLE OR IN PART BY THE SPECIAL ASSESSMENTS; PROVIDING THE PORTION OF THE ESTIMATED COST OF THE PUBLIC IMPROVEMENTS TO BE DEFRAYED IN WHOLE OR IN PART BY THE SPECIAL ASSESSMENTS SHALL BE MADE; PROVIDING WHEN SUCH SPECIAL ASSESSMENTS SHALL BE MADE; PROVIDING WHEN SUCH SPECIAL ASSESSMENTS SHALL BE MADE; DESIGNATING LANDS UPON WHICH THE SPECIAL ASSESSMENTS SHALL BE MADE; DESIGNATING LANDS UPON WHICH THE SPECIAL ASSESSMENTS SHALL BE THE PROVIDING FOR AN ASSESSMENT PLAT; AUTHORIZING THE PREPARATION OF A PRELIMINARY ASSESSMENT POLL; AND PROVIDING FOR AN EFFECTIVE DATE. FOR AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (the "Board") of the Cypress Preserve Community Development District (the "District") has determined to construct and/ or acquire certain public improvements (the "2019 Project") set forth in the plans and specifications described in the Engineer's Report dated March 27, 2019 (the "Engineer's Report"), which is incorporated by reference as part of this Resolution and available for review at the offices of Meritus Districts, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607 ("the District Office");

WHEREAS, the Board finds that it is in the best interest of the District to pay the

cost of the 2019 Project by imposing, levying, and collecting special assessments pursuant to Chapter 190, Uniform Development Community

Community Development
District Act of 1980, Chapter
170, Supplemental Alternative
Method of Making Local and
Municipal Improvements, and
Chapter 197, Florida Statutes (the 'Assessments'):

WHEREAS, the District is empowered by Chapters 190, 170, and 197, Florida Statutes to finance, fund, plan, establish, acquire, construct or reconstruct, enlarge or extend, equip, operate, and maintain the 2019 Project and to impose, levy, and collect the Assessments:

Preliminary Assessment Roll



The special assessments for all benefited land within Assessment Area 2 of the District are anticipated to be initially directly collected in accordance with Chapter 190, Florida Statutes. Alternatively, the District may elect to use the Pasco County Tax Collector to collect the special assessments.

Failure to pay the assessments may subject the property to foreclosure and/or cause a tax certificate to be issued against the property, either of which may result in a loss of title. All affected property owners have the right to appear at the public hearing and the right to file written objections with the District within twenty (20) days of publication of this notice.

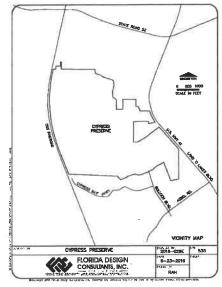
At the conclusion of the public hearing, the Board will hold a regular public meeting to consider matters related to the construction of public Improvements, to consider matters related to a bond issue and special assessments to finance public improvements, to consider the services and facilities to be provided by the District and the financing plan for same, and to consider any other business that may lawfully be considered by the District.

The Board meeting and public hearing are open to the public and will be conducted in accordance with the provisions of Florida Law for community development districts. The Board meeting and/or the public hearing may be continued in progress to a date and time certain announced at the meeting and/or hearing.

If anyone chooses to appeal any decision made by the Board with respect to any matter considered at the meeting or public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which such

Pursuant to the Americans with Disabilities Act, any person requiring special accommodations at the meeting or hearing because of a disability or physical impairment should contact the District Office at (813) 397-5120 at least two (2) calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 for aid in contacting the District office.

Brian Lamb, District Manage



WHEREAS, the District hereby determines that benefits will accrue to the certain properly within Assessment Area Two of the District, the amount of those benefits, and that the Assessments will be made in proportion to the benefits received as set forth in the Master Assessment Methodology Report (Assessment Area Two) dated August 26, 2019, (the "Assessment Report") incorporated by reference as part of this Resolution and on file in the District Office; and

WHEREAS, the District hereby determines that the Assessments to be levied will not ceed the benefits to the certain property improved.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE DISTRICT THAT:

- The foregoing recitals are hereby incorporated as the findings of fact of the
- The Assessments shall be levied to defray the cost of the 2019 Project.
- The nature of the 2019 Project generally consists of public improvements consisting of stormwater management facilities, public roadways, landscaping and imigation, and water/wastewater facilities, all as described more particularly in the Engineer's Report.
- The general locations of the 2019 Project are as shown in the Engineer's Report.
- As stated in the Engineer's Report the estimated cost of the 2019 Project is approximately is \$9,746,950 (hereinafter referred to as the "Estimated Cost").
- As stated in the Assessment Report the Assessments will defray approximately \$11,520,000 of the expenses, which includes the Estimated Cost, financing related costs, capitalized interest, a debt service reserve and contingency, all which shall be financed by the District's proposed Special Assessment Revenue Bond, Series 2019.
- The manner in which the Assessments shall be made is based upon an allocation of the benefits among the parcels or real property benefited by the 2019 Project as set forth in the Assessment Report. As provided in further detail in the Assessment Report, the Assessments will be levied initially on a per acrebasis in Assessment Area Two since the 2019 Project increases the value of all the lands within the District. On and after the date benefited lands within the District are specifically platted, the Assessments as to platted lots will be levied in accordance with the Assessment Report, that is, on a combination of a front foot basis and a per unit basis. Until such time that all benefited lands within the District are specifically platted, the manner by which the Assessments will be imposed on unplatted lands shall be on a per acre basis in accordance with the Assessment Report.
- In the event the actual cost of the Project exceeds the Estimated Cost, such excess shall also be paid by the District from additional assessments or contributions from other entitles. No such excess shall be required to be paid from the District's general revenues.
- The Assessments shall be levied in accordance with the Assessment Report referenced above on all lots and lands, within the District, which are adjoining and contiguous or bounding and abutting upon the 2019 Project or specially benefited thereby and further designated by the assessment plat hereinafter
- There is on file at the District Office, an assessment plat showing the area to be assessed, with the plans and specifications describing the 2019 Project and the Estimated Cost, all of which shall be open to inspection by the public.
- The Chair of the Board has caused the District Manager to prepare a preliminary assessment roll, a copy of which is attached in the Assessment Report, which shows the lots and lands assessed in Assessment Area Two, the amount of benefit to and the assessment against each lot or parcel of land and the rumber of annual installments into which the assessment is divided. The preliminary assessment roll is part of the Assessment Report which is on file at the District Office. The preliminary assessmall file at the District Office.
- In accordance with the Assessment Report and commencing with the year in which the District is obligated to make payment of a portion of the Estimated Cost of the 2019 Project acquired by the District, the Assessments shall be paid in not more than thirty annual installments payable at the same time and in the same manner as are ad valorem taxes and as prescribed by Chapter 197, Florida Statutes; provided, however, that in the event the non-ad valorem assessment method of collecting the Assessments is not available to the District in any year, or the District determines not to utilize the provision of Chapter 197, Florida Statutes the Assessments may be collected as is otherwise permitted by law.

PASSED AND ADOPTED this 26th day of August, 2019.

# REVIEWEDdthomas 9/24/2019

# Tampa Bay Tin

Times Publishing Company **DEPT 3396** PO BOX 123396 DALLAS, TX 75312-3396

Toll Free Phone: 1 (877) 321-7355 Fed Tax ID 59-0482470

# ADVERTISING INVOICE

Advertising Run Dates		Advertiser Name		
09/13/19	CYPRESS PF	CYPRESS PRESERVE		
Billing Date	Sale	s Rep	Customer Account	
09/13/2019	Deirdre Almeida	1	163473	
Total Amount Due			Ad Number	
\$1,064.00			0000012206	

### PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description	Ins.	Size	Net Amount
Start	Зюр	Au Number	Froduct	riacement	PO Number	1113.	0120	NotAmount
09/13/19	09/13/19	0000012206	Times	Comm News	Special Assessments	1	4x14.00 IN	\$1,064.00
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### PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay

**DEPT 3396** PO BOX 123396 DALLAS, TX 75312-3396 Toll Free Phone: 1 (877) 321-7355

**ADVERTISING INVOICE** 

Thank you for your business.

**Advertising Run Dates Advertiser Name** 09/13/19 CYPRESS PRESERVE **Customer Account Billing Date** Sales Rep Deirdre Almeida 09/13/2019 163473 **Total Amount Due Ad Number** 0000012206 \$1,064.00

> DO NOT SEND CASH BY MAIL PLEASE MAKE CHECK PAYBLE TO:

TIMES PUBLISHING COMPANY

SEP 2 3 2019

CYPRESS PRESERVE 2005 PAN AM CIRCLE #300 **TAMPA, FL 33607** 

REMIT TO:

**Times Publishing Company DEPT 3396** PO BOX 123396 DALLAS, TX 75312-3396

# Tampa Bay Times Published Daily

# STATE OF FLORIDA COUNTY OF Pasco

 $}_{SS}$ 

Before the unersigned authority personally appeared Deirdre Almeida who on oath says that he/she is Legal Advertising Representative of the Tampa Bay Times a daily newspsper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of adertisment, being a Legal Notice in the matter RE:

Special Assessments was published in Tampa Bay Times: 9/6/19, 9/13/19 in said newspaper in the issues of Tampa Bay Times\Community

Newspapers\Pasco

Affiant further says the said **Tampa Bay Times** is a newspaper published in Pasco County, Florida and that the said newspaper has heretofore been continuously published in said Pasco County, Florida each day and has been entered as a second class mail mater at the post office in said Pasco County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .09/13/2019

Signature of Notary Public

Personally known

X

or produced identification

Type of identification produced



# Notice of Regular Meeting and Public Hearing to Consider Adoption of Assessment Roll and Imposition of Special Assessments

# Pursuant to Chapters 170, 190 and 197, Florida Statutes, by the Cypress Preserve Community Development District

The Board of Supervisors ("Board") of the Cypress Preserve Community Development District ("District") will hold a regular meeting and public hearing at 2:30 p.m., on Tuesday October 1, 2019, at the Land O'Lakes Branch Library located at 2818 Collier Parkway, Land O'Lakes, Florida 34639.

The purpose of the public hearing will be to consider the adoption of an assessment roll and to provide for the levy, collection and enforcement of proposed nor-nat valorem special assessments that will secure the District's proposed Special Assessment Revenue Bonds, Series 2019. At this hearing, the Board will hear testimony from any interested property owners as to the propriety and advisability of the special assessments on all benefitting lands within Assessment Area Two of the District, more fully described in the Master Assessment Methodology Report dated August 26, 2019. The proposed bonds will fund of the public improvements described in the Engineer's Report dated March 27, 2019. The Board will sit as an equalizing Board to consider comments on these assessments. The public hearing is being conducted pursuant to Chapters 170, 190 and 197, Florida Statutes.

The annual principal assessment levied against each parcel will be based on repayment over thirty (30) years of the total debt allocated to each parcel. The District expects to collect sufficient revenues to retire no more than \$11,820,000 principal plus interest in debt to be assessed by the District, exclusive of fees and costs of collection or enforcement, discounts for early payment. The proposed schedule of assessments is as follows:

RESOLUTION NO. 2019-12

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CYPRESS PRESERVE COMMUNITY DEVELOPMENT DISTRICT DECLARING SPECIAL ASSESSMENTS; INDICATING THE LOCATION, NATURE AND ESTIMATED COST OF THE PUBLIC IMPROVEMENTS WHICH COST IS TO BE DEFRAYED IN WHOLE OR IN PART BY THE SPECIAL ASSESSMENTS; PROVIDING THE PORTION OF THE ESTIMATED COST OF THE PUBLIC IMPROVEMENTS TO BE DEFRAYED IN WHOLE OR IN PART BY THE SPECIAL ASSESSMENTS SHALL BE MADE; PROVIDING WHEN SUCH SPECIAL ASSESSMENTS SHALL BE MADE; PROVIDING WHEN SUCH SPECIAL ASSESSMENTS SHALL BE MADE; PROVIDING WHEN SUCH SPECIAL ASSESSMENTS SHALL BE MADE; PROVIDING FOR AN ASSESSMENT PLAT, AUTHORIZING THE PREPARATION OF A PRELIMINARY ASSESSMENT PLAT, AUTHORIZING THE PREPARATION OF A PRELIMINARY ASSESSMENT ROLL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (the "Board") of the Cypress Preserve Community Development District (the "District") has determined to construct and/ or acquire certain public improvements (the "2019 Project") set forth in the plans and specifications desorbled in the Engineer's Report dated March 27, 2019 (the "Engineer's Report"), which is incorporated by reference as part of this Resolution and available for review at the offices of Meritus Districts, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607 ("the District Office");

WHEREAS, the Board finds that it is in the best interest of the District to pay the

cost of the 2019 Project by imposing, levying, and collecting special assessments pursuant to Chapter 190, Uniform Community Development District Act of 1980, Chapter 170, Supplemental Atternative Method of Making Local and Municipal improvements, and Chapter 197, Florida Statutes (the "Assessments");

WHEREAS, the District is empowered by Chapters 190, 170, and 197, Florida Statutes to finance, fund, plan, establish, acquire, construct or reconstruct, enlarge or extend, equip, operate, and maintain the 2019 Project and to impose, levy, and collect the Assessments:

Preliminary Assessment Roll



The special assessments for all benefited land within Assessment Area 2 of the District are anticipated to be initially directly collected in accordance with Chapter 190, Florida Statutes. Alternatively, the District may elect to use the Pasco County Tax Collector to collect the special assessments.

Failure to pay the assessments may subject the property to foreclosure and/or cause a tax certificate to be issued against the property, either of which may result in a loss of title. All affected property owners have the right to appear at the public hearing and the right to file written objections with the District within twenty (20) days of publication of this notice.

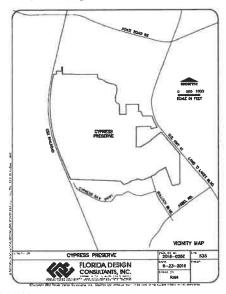
At the conclusion of the public hearing, the Board will hold a regular public meeting to consider matters related to the construction of public improvements, to consider matters related to a bond issue and special assessments to finance public improvements, to consider the services and facilities to be provided by the District and the financing plan for same, and to consider any other business that may lawfully be considered by the District.

The Board meeting and public hearing are open to the public and will be conducted in accordance with the provisions of Florida Law for community development districts. The Board meeting and/or the public hearing may be continued in progress to a date and time certain announced at the meeting and/or hearing.

If anyone chooses to appeal any decision made by the Board with respect to any matter considered at the meeting or public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which such access it is to be based.

Pursuant to the Americans with Disabilities Act, any person requiring special accommodations at the meeting or hearing because of a disability or physical impairment should contact the District Office at (813) 397-5120 at least two (2) calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 for aid in contacting the District office.

### Brian Lamb, District Manager



WHEREAS, the District hereby determines that benefits will accrue to the certain properly within Assessment Area Two of the District, the amount of those benefits, and that the Assessments will be made in proportion to the benefits received as set forth in the Master Assessment Methodology Report (Assessment Area Two) dated August 26, 2019, the "Assessment Apport") incorporated by reference as part of this Resolution and on file in the District Office; and

WHEREAS, the District hereby determines that the Assessments to be levied will not exceed the benefits to the certain property improved.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE DISTRICT THAT:

- The foregoing recitals are hereby incorporated as the findings of fact of the Board.
- 2. The Assessments shall be levied to defray the cost of the 2019 Project.
- The nature of the 2019 Project generally consists of public improvements consisting of stormwater management facilities, public roadways, landscaping and irrigation, and water/wastewater facilities, all as described more particularly in the Engineer's Report.
- 4. The general locations of the 2019 Project are as shown in the Engineer's Report.
- As stated in the Engineer's Report the estimated cost of the 2019 Project is approximately is \$9,746,950 (hereinafter referred to as the "Estimated Cost").
- As stated in the Assessment Report the Assessments will defray approximately \$11,520,000 of the expenses, which includes the Estimated Cost, financing related costs, capitalized interest, a debt service reserve and contingency, all which shall be financed by the District's proposed Special Assessment Revenue Bond, Series 2019.
- 7. The manner in which the Assessments shall be made is based upon an allocation of the benefits among the parcels or real property benefited by the 2019 Project as set forth in the Assessment Report. As provided in further detail in the Assessment Report, the Assessment will be levied initially on a per acrebasis in Assessment Area Two since the 2019 Project increases the value of all the lands within the District. On and after the date benefited lands within the District are specifically platted, the Assessments as to platted lots will be levied in accordance with the Assessment Report, that is, on a combination of a front foot basis and a per unit basis. Until such time that all benefited lands within the District are specifically platted, the manner by which the Assessments will be imposed on unplatted lands shall be on a per acre basis in accordance with the Assessment Report.
- In the event the actual cost of the Project exceeds the Estimated Cost, such
  excess shall also be paid by the District from additional assessments or
  contributions from other entities. No such excess shall be required to be paid
  from the District's general revenues.
- The Assessments shall be levied in accordance with the Assessment Report referenced above on all lots and lands, within the District, which are adjoining and contiguous or bounding and abutting upon the 2019 Project or specially benefitted thereby and further designated by the assessment plat hereinafter provided for.
- There is on file at the District Office, an assessment plat showing the area to be assessed, with the plans and specifications describing the 2019 Project and the Estimated Cost, all of which shall be open to inspection by the public.
- 11. The Chair of the Board has caused the District Manager to prepare a preliminary assessment roll, a copy of which is attached in the Assessment Report, which shows the lots and lands assessed in Assessment Area Two, the amount of benefit to and the assessment against each lot or parcel of land and the number of annual installments into which the assessment is divided. The preliminary assessment roll is part of the Assessment Report which is on file at the District Office.
- 12. In accordance with the Assessment Report and commencing with the year in which the District is obligated to make payment of a portion of the Estimated Cost of the 2019 Project acquired by the District, the Assessments shall be paid in not more than thirty annual installments payable at the same time and in the same manner as are ad valorem taxes and as prescribed by Chapter 197, Florida Statutes; provided, however, that in the event the non-ad valorem assessment method of collecting the Assessments is not available to the District in any year, or the District determines not to utilize the provision of Chapter 197, Florida Statutes the Assessments may be collected as is otherwise permitted by law.

PASSED AND ADOPTED this 26th day of August, 2019.



# INVOICE

Bill To:

Cypress Preserve CDD 2005 Pan Am Circle

Suite # 300 Tampa, FL 33607

ATT

Penny Clark

RE:

Cypress Preserve Electrical

Invoice

Number:

CRS Misc. 2019-21

Date:

September 12, 2019

Install outlet at Main Entry Feature service

**Remittance To:** 

**CRS Building Corporation** 

100 Second Avenue South, Suite 301-S

St. Petersburg, Florida 33701

Telephone: (727) 895-7500

Fax:

(727) 895-7560

245.00

**Payment Due** 

53900-4604 9,24,19

THANK YOU FOR YOUR BUSINESS! Craig R. Sas



# ECOLOGICAL CONSULTANTS, INC.

5121 Ehrlich Road, Suite 103A Tampa, Florida 33624

# INVOICE

Remit: 30 days

August 16, 2019

Cypress Preserve CDD 1409 Tech Blvd., Suite 1 Tampa, FL 33619

RE: INVOICE #11608 CYPRESS PRESERVE PHASES 2 & 3 GOPHER

TORTOISE RELOCATION

Dear Sir or Madam:

Please remit the sum of **FORTY SIX THOUSAND NINE HUNDRED DOLLARS** (\$46,900.00) for Professional Services associated with the above referenced project as follows:

Gopher Tortoise Relocation (based on 21 tortoises)

A.	Gopher Tortoise Listed Species Survey	complete
B.	Permit Application Costs (based on 21 tortoises)  1. FWC fee for 10 burrows (up to 5 tortoises)  2. FWC fee for each additional tortoise over 5;	paid
	16 tortoises @ \$319.00 each	paid
	2. Permit application submittal	700.00
	Sub-total	\$ 700.00
C.	Gopher Tortoise Relocation Costs  1. Burrow location review prior to excavation (Site visit review completed 5-28-19)	\$ 850.00
	<ol> <li>Excavation per burrow @ \$450 per burrow         47 burrows @ \$450.00 each         (all potentially occupied burrows must         be checked)</li> </ol>	\$ 21,150.00 *
	3. Backhoe charges @ \$ 1.300 per day for 2 days	\$ 2,600.00

# Page 2

D. Mitigation Bank fees based on

18 tortoises @ \$1,200.000 per tortoise

\$ 21,600.00 \*\*

TOTAL

\$46,900.00

Relocation services were completed on August 13, 2019. A site visit will be completed within 2 weeks to determine that there are no more tortoises on site. If you have any questions, please contact my office as soon as possible.

Sincerely

Donald R. Richardson, Ph.D., CEP

Soll femile

DRR/sec



# Southern Automated Access Services,Inc

# 7842 Land O Lakes Blvd #329 Land O Lakes, FL 34638

# **Invoice**

Date	Invoice #
9/19/2019	6872

Bill To	
CYPRESS PRESERVE	

	Job Name	Terms
CELLULAR		Due on receipt
	Serviced	Amount

Quantity	Description	Rate	Serviced	Amount
	Cellular usage. 813-528-2936	28.95		28.95
	Sales Tax	7.00%		0.00
	<i>8</i> V			
	57200- 4-16 9.24.19 Q2			
	9.24.19			
	(92			

Thank you for your business. Past due payments are subject to \$25 per month finance fee after 30 days

Southern Automated Access Services LLC is not responsible for any of the following: Damages caused by vandalism, lightning/power surges or other natural causes such as water/flood, etc.

Damages to drive gates or pedestrian gates caused by others. Gate closures on pedestrians, animals, and/or vehicles.

Delayed or prevented access through drive gates or pedestrian gates for any vehicles, persons or animals including emergency vehicles or personel due to mechanical failure. All material remains the property of SAAS, inc, until final payment is made.

Total	\$28.95
Payments/Credits	\$0.00
Balance Due	\$28.95

Spearem Enterprises, LLC

18865 State Rd. 54 Suite122 Lutz, FL 33558 (727) 237-2316 spearem.jmb@gmail.com

# INVOICE

**BILL TO** 

weather permitting.

Cypress Preserve Meritus 2005 Pan Am Circle Ste 300 Tampa, FL 33607 DATE 09/10/2019
DUE DATE 10/10/2019
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Labor womens restroom, repaired toilet	1	80.00	80.00
It is anticipated that permits will not be required for the above work, and if required, the associated costs will be added to the price stated below. Any existing conditions that are not reasonably discoverable prior to the job start date, which in anyway interferes with the safe and satisfactory completion of this job, will be corrected by an additional work order and estimate for approval prior to resuming job. Spearem Enterprises, LLC is not responsible for any delays in performance of service that are due in full or in part to circumstances beyond our control. Spearem Enterprises, LLC is not responsible for damage, personal or property damage by others at the job site.  Whether actual or consequential, or any claim arising out of or relating to "Acts of God".	BALANCE DUE		\$80.00
Job will Commence within 30 days of receiving signed, approved proposal-			

53900.4605 9.12.19 Q Spearem Enterprises, LLC

18865 State Rd. 54 Suite122 Lutz, FL 33558 (727) 237-2316 spearem.jmb@gmail.com

# INVOICE

weather permitting.

**BILL TO** 

Cypress Preserve Meritus 2005 Pan Am Circle Ste 300 Tampa, FL 33607 DATE 09/10/2019
DUE DATE 10/10/2019
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Labor Dog Park gate/Fence Repair Replaced hardware and wire, rebuilt gate.	1	200.00	200.00
It is anticipated that permits will not be required for the above work, and if required, the associated costs will be added to the price stated below. Any existing conditions that are not reasonably discoverable prior to the job start date, which in anyway interferes with the safe and satisfactory completion of thi job, will be corrected by an additional work order and estimate for approve prior to resuming job. Spearem Enterprises, LLC is not responsible for an delays in performance of service that are due in full or in part to circumstances beyond our control. Spearem Enterprises, LLC is not responsible for damage, personal or property damage by others at the job site.  Whether actual or consequential, or any claim arising out of or relating to "Acts of God".  Job will Commence within 30 days of receiving signed, approved proposal	is al y		\$200.00

53900. 4605 9.12.19 Gil

# Cypress Preserve Community Development District

Financial Statements (Unaudited)

Period Ending September 30, 2019



Meritus Districts

2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

# **Balance Sheet**

As of 9/30/2019 (In Whole Numbers)

	General Fund	Debt Service Fund - Series 2017	Capital Projects Fund - Series 2017	General Fixed Assets Account Group	General Long-Term Debt	Total
Assets						
Cash - Operating Account	10,687	0	0	0	0	10,687
Investments - Revenue 2017 (2000)	0	73,520	0	0	0	73,520
Investments - Interest 2017 (2001)	0	0	0	0	0	0
Investments - Reserve 2017 (2003)	0	310,678	0	0	0	310,678
Investments - Construction 2017 (2005)	0	0	461	0	0	461
Accounts Receivable-Other	0	0	0	0	0	0
Assessments Receivable - Off Roll	0	0	0	0	0	0
Due From Debt Service Fund	0	0	0	0	0	0
Due from Developer	0	0	0	0	0	0
Prepaid Items	0	0	0	0	0	0
Prepaid General Liability Insurance	0	0	0	0	0	0
Prepaid Professional Liability	0	0	0	0	0	0
Prepaid Trustee Fees	1,046	0	0	0	0	1,046
Deposits	7,635	0	0	0	0	7,635
Construction Work In Progress	0	0	0	8,581,861	0	8,581,861
Amount Available-Debt Service	0	0	0	0	384,198	384,198
Amount To Be Provided-Debt Service	0	0	0	0	9,245,802	9,245,802
Other	0	0	0	0	0	0
Total Assets	19,368	384,198	461	8,581,861	9,630,000	18,615,888
Liabilities						
Accounts Payable	17,694	0	0	0	0	17,694
Accounts Payable - Other	0	0	0	0	0	0
Due to Developer	0	0	0	0	0	0
Due To General Fund	0	0	0	0	0	0
Due to Debt Service	0	0	0	0	0	0
Accrued Expenses Payable	13,240	0	0	0	0	13,240
Deferred Revenue	0	0	0	0	0	0
Revenue Bonds Payable-2016	0	0	0	0	9,630,000	9,630,000
Total Liabilities	30,934	0	0	0	9,630,000	9,660,934
Fund Equity & Other Credits						
Fund Balance-All Other Reserves	0	544,955	(9,626)	0	0	535,329
Fund Balance-Unreserved	(0)	0	0	0	0	(0)
Investment In General Fixed Assets	0	0	0	8,581,861	0	8,581,861
Other	(11,566)	(160,757)	10,087	0	0	(162,236)
Total Fund Equity & Other Credits	(11,566)	384,198	461	8,581,861	0	8,954,954
Total Liabilities & Fund Equity	19,368	384,198	461	8,581,861	9,630,000	<u> 18,615,888</u> 7

# **Statement of Revenues & Expenditures**

001 - General Fund From 10/1/2018 Through 9/30/2019 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Service Charges				
O&M Assessments - Tax Roll	83,703	0	(83,703)	(100)%
O&M Assessments - Off Roll	228,375	131,734	(96,641)	(42)%
Contributions & Donations From Private Sources	220,575	101,70	(>0,0.1)	(.2)/0
Developer Contributions	187,238	2,273,199	2,085,961	1,114 %
Other Miscellaneous Revenues	,	,,	,,-	,
Rental Revenue	0	3,025	3,025	0 %
Total Revenues	499,315	2,407,958	1,908,643	382 %
Expenditures				
Legislative		-0.0		
Supervisor Fees	0	600	(600)	0 %
Financial & Administrative	12.700	24.000	0.700	20.00
District Manager	42,500	34,000	8,500	20 %
District Engineer	5,000	6,843	(1,843)	(37)%
Disclosure Report	5,000	4,200	800	16 %
Trustees Fees	6,000	3,104	2,896	48 %
Assessment Roll	0	1,600	(1,600)	0 %
Accounting Services	4,500	9,000	(4,500)	(100)%
Auditing Services	5,500	4,523	977	18 %
Postage, Phone, Faxes, Copies	150	214	(64)	(43)%
Public Officials Insurance	2,500	3,500	(1,000)	(40)%
Legal Advertising	2,500	5,915	(3,415)	(137)%
Bank Fees	400	171	229	57 %
Dues, Licenses & Fees	175	610	(435)	(249)%
Office Supplies	150	104	46	31 %
Website Administration	1,200	2,700	(1,500)	(125)%
Legal Counsel	12.500	4.471	0.000	C 4 0/
District Counsel	12,500	4,471	8,029	64 %
Utility Services	<b>7.1.7</b> 00	<b>7.022</b>		00.04
Street Lights	74,790	7,822	66,968	90 %
Other Electric Services	18,000	449	17,551	98 %
Potable Water Utility Services	5,000	6,013	(1,013)	(20)%
Other Physical Environment	40.000	10.510	400	2.04
Waterway Management System	19,000	18,510	490	3 %
General Liability & Property Casualty Insurance	7,500	2,750	4,750	63 %
Landscape Maintenance	211,250	57,947	153,303	73 %
Miscellaneous Repairs & Maintenance	15,000	14,163	837	6 %
Hardscape Maintenance	12,000	0	12,000	100 %
Plant Replacement Program	15,000	0	15,000	100 %
Capital Improvements	0	2,200,517	(2,200,517)	0 %
Road & Street Facilities	2.500		2.500	100 0/
Sidewalk & Pavement Repairs	2,500	0	2,500	100 %
Parks & Recreation	6,000	5 406	504	10.0/
Cabana Janitorial & Cleaning	6,000	5,406	594	10 %
Recreation Facility Maintenance	2,500	2,281	219	9 %
Recreation Equipment Maintenance	3,500	1,100	2,400	69 %
Pool Operations & Maintenance	18,000	9,907	8,093	45 %
Security System	1,200	11,022	(9,822)	(819)%
Sidewalk & Pavement Repairs	400.215	2.410.524	(1.020.200)	0 %
Total Expenditures	499,315	2,419,524	(1,920,209)	(385)%
Excess of Revenues Over (Under) Expenditures	0	(11,566)	(11,566)	0 %

# **Statement of Revenues & Expenditures**

001 - General Fund From 10/1/2018 Through 9/30/2019 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
	0	(0)	(0)	0 %
Fund Balance, End of Period	0	(11,566)	(11,566)	0 %

# **Statement of Revenues & Expenditures**

200 - Debt Service Fund - Series 2017 From 10/1/2018 Through 9/30/2019 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Capital Improvements				
DS Assessments - Tax Roll	618,188	0	(618,188)	(100)%
DS Assessments - Off Roll	0	251,646	251,646	0 %
DS Assessments - Developer	0	37,410	37,410	0 %
Interest Earnings				
Interest Earnings	0	8,375	8,375	0 %
Total Revenues	618,188	297,431	(320,757)	(52)%
Expenditures				
Debt Service Payments				
Interest Payments	458,188	458,188	1	0 %
Principal Payments	160,000	0	160,000	100 %
Total Expenditures	618,188	458,188	160,001	26 %
Excess of Revenues Over (Under) Expenditures	0	(160,757)	(160,757)	0 %
Fund Balance, Beginning of Period				
	0	544,955	544,955	0 %
Fund Balance, End of Period	0	384,198	384,198	0 %

# **Statement of Revenues & Expenditures**

300 - Capital Projects Fund - Series 2017 From 10/1/2018 Through 9/30/2019 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Interest Earnings				
Interest Earnings	0	2,358	2,358	0 %
Total Revenues	0	2,358	2,358	0 %
Expenditures				
Other Physical Environment				
Improvements Other Than Buildings	0	(7,729)	7,729	0 %
Total Expenditures	0	(7,729)	7,729	0 %
Excess of Revenues Over (Under) Expenditures	0	10,087	10,087	0 %
Fund Balance, Beginning of Period				
	0	(9,626)	(9,626)	0 %
Fund Balance, End of Period	0	461	461	0 %

# **Statement of Revenues & Expenditures**

900 - General Fixed Assets Account Group From 10/1/2018 Through 9/30/2019 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Fund Balance, Beginning of Period				
Investment In General Fixed Assets				
	0	8,581,861	8,581,861	0 %
Total Fund Balance, Beginning of Period	0	8,581,861	8,581,861	0%
Fund Balance, End of Period	0	8,581,861	7,540,117	0 %

# Summary

Cash Account: 10101 Cash - Operating Account

Reconciliation ID: 09/30/19 Reconciliation Date: 9/30/2019

Status: Locked

Bank Balance	13,010.70
Less Outstanding Checks/Vouchers	3,423.50
Plus Deposits in Transit	1,099.32
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	10,686.52
Balance Per Books	10,686.52
Unreconciled Difference	0.00

Click the Next Page toolbar button to view details.

# Detail

Cash Account: 10101 Cash - Operating Account

Reconciliation ID: 09/30/19 Reconciliation Date: 9/30/2019

Status: Locked

# Outstanding Checks/Vouchers

Document Number	Document Date	Document Description	Document Amount	Payee
1496	9/16/2019	Series 2017 FY19 Off Roll	1,500.00	Cypress Preserve CDD
1498	9/19/2019	System Generated Check/Voucher	573.50	Security Elite Agency, Inc.
1499	9/19/2019	System Generated Check/Voucher	1,350.00	Spearem Enterprises, LLC
Outstanding Checks/\	ouchers /		3,423.50	

# Detail

Cash Account: 10101 Cash - Operating Account

Reconciliation ID: 09/30/19 Reconciliation Date: 9/30/2019

Status: Locked

# **Outstanding Deposits**

Deposit Number	Document Number	Document Date	Document Description	Document Amount
	141372	9/30/2019	Off Roll - Blk 01 Lot 11/12	1,099.32
Outstanding Deposits				1,099.32

# Detail

Cash Account: 10101 Cash - Operating Account

Reconciliation ID: 09/30/19 Reconciliation Date: 9/30/2019

Status: Locked

# Cleared Checks/Vouchers

Document Number	Document Date	Document Description	Document Amount	Payee
1467	8/27/2019	System Generated Check/Voucher	500.00	Grau and Associates
1469	8/27/2019	System Generated Check/Voucher	106.61	Pasco County Utilities
1470	8/27/2019	System Generated Check/Voucher	296.00	Security Elite Agency, Inc.
1471	8/27/2019	System Generated Check/Voucher	114.98	Bright House Networks
1472	8/27/2019	System Generated Check/Voucher	913.95	Straley Robin Vericker
1473	8/27/2019	System Generated Check/Voucher	1,050.00	Suncoast Pool Service
1474	8/27/2019	System Generated Check/Voucher	71.69	Withlacoochee River Electric Cooperative, Inc.
1475	9/1/2019	System Generated Check/Voucher	103.82	Kaeser & Blair Incorporated
1476	9/1/2019	System Generated Check/Voucher	200.00	Kathleen Casey Swanson
1477	9/1/2019	System Generated Check/Voucher	1,010.00	American Ecosystems, Inc.
1478	9/1/2019	System Generated Check/Voucher	1,980.00	CRS Building Corporation
1479	9/1/2019	System Generated Check/Voucher	2,300.00	Cypress Preserve of Pasco County HOA
1480	9/1/2019	System Generated Check/Voucher	2,974.58	Meritus Districts
1481	9/1/2019	System Generated Check/Voucher	2,135.20	Ripa & Associates, LLC
1482	9/1/2019	System Generated Check/Voucher	1,184.00	Security Elite Agency, Inc.
1483	9/1/2019	System Generated Check/Voucher	28.95	Southern Automated Access Services, Inc
1484	9/1/2019	System Generated Check/Voucher	491.00	Spearem Enterprises, LLC
1485	9/1/2019	System Generated Check/Voucher	9,402.66	Tree Farm 2, Inc. DBA Cornerstone Solutions Group
1486	9/5/2019	System Generated Check/Voucher	46,900.00	Ecological Consultants, Inc.
1487	9/5/2019	System Generated Check/Voucher	200.00	James B. Howell
1488	9/5/2019	System Generated Check/Voucher	226.20	Pasco County Utilities
1489	9/5/2019	System Generated Check/Voucher	95.60	Times Publishing Company
1490	9/5/2019	System Generated Check/Voucher	52.00	Waste Connections of Florida
1491	9/12/2019	System Generated Check/Voucher	2,933.33	Meritus Districts
1492	9/12/2019	System Generated Check/Voucher	1,221.00	Security Elite Agency, Inc.
1493	9/12/2019	System Generated Check/Voucher	603.00	Spearem Enterprises, LLC

# Detail

Cash Account: 10101 Cash - Operating Account

Reconciliation ID: 09/30/19 Reconciliation Date: 9/30/2019

Status: Locked

# Cleared Checks/Vouchers

Document Number	Document Date	Document Description	Document Amount	Payee
1494	9/12/2019	System Generated Check/Voucher	114.98	Bright House Networks
1495	9/12/2019	System Generated Check/Voucher	1,342.45	Withlacoochee River Electric Cooperative, Inc.
1497	9/19/2019	System Generated Check/Voucher	72.67	Pasco County Utilities
1500	9/19/2019	System Generated Check/Voucher	585.90	Straley Robin Vericker
1501	9/19/2019	System Generated Check/Voucher	1,068.00	Times Publishing Company
Cleared Checks/Vouch	ners		80,278.57	

# Detail

Cash Account: 10101 Cash - Operating Account

Reconciliation ID: 09/30/19 Reconciliation Date: 9/30/2019

Status: Locked

# **Cleared Deposits**

Deposit Number	Document Number	Document Date	Document Description	Document Amount
	1321	9/9/2019	Developer Funding - 09.09.19	6,130.15
	310634	9/16/2019	Off Roll - Blk 05 Lot 08	2,285.23
	140558	9/17/2019	Off Roll - Blk 01 Lot 16	785.24
	140797	9/17/2019	Off Roll - Blk 01 Lot 13/14	1,099.32
	140801	9/17/2019	Off Roll - Blk 05 Lot 21	628.19
	140936	9/17/2019	Off Roll - Blk 02 Lot 11/12	1,099.32
	140941	9/17/2019	Off Roll - Blk 06 Lot 08	628.19
	140944	9/17/2019	Off Roll - Blk 01 Lot 09/10	1,099.32
	141098	9/17/2019	Off Roll - Blk 01 Lot 07/08	1,099.32
Cleared Deposits				14,854.28