

**CYPRESS PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

November 7, 2017 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Cypress Preserve Community Development District was held on **Tuesday, November 7, 2017 at 2:30 p.m.** at The Land O' Lakes Branch Library, located at 2818 Collier Parkway, Land O' Lakes, FL 34639.

1. CALL TO ORDER/ROLL CALL

Debby Hukill called the Regular Meeting of the Cypress Preserve Community Development District to order on **Tuesday, November 7, 2017 at approximately 2:34 p.m.**

Board Members Present and Constituting a Quorum:

Brian Howell	Supervisor
Eric Davidson	Supervisor
Debby Hukill	Supervisor

Staff Members Present:

Brian Lamb	Meritus	
Vivek Babbar	District Counsel	<i>via Conference Call</i>
Paul Skidmore	District Engineer	<i>via Conference Call</i>

Penny Clark
Bob Appleyard

There were no members of the general public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

3. BUSINESS ITEMS

A. Consideration of District Engineer's Report

Mr. Skidmore discussed the Engineer's Report with the Board in detail. *Entire discussion available on audio.*

MOTION TO:	Approve the District Engineer's Report
MADE BY:	Supervisor Howell
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

B. Consideration of Master Assessment Methodology Report—AA1

Mr. Lamb discussed the Master Assessment Methodology Report - AA1 with the Board in detail. *Entire discussion available on audio.*

MOTION TO:	Approve the Master Assessment Methodology Report—AA1
MADE BY:	Supervisor Howell
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

C. Consideration of Resolution 2018-01; Declaring Special Assessments

Mr. Babbar discussed the Resolution 2018-01; Declaring Special Assessments with the Board in detail. *Entire discussion available on audio.*

MOTION TO:	Approve Resolution 2018-01
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Howell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

D. Consideration of Resolution 2018-02; Setting Public Hearing for Declaring Special Assessments

Mr. Babbar discussed the Resolution 2018-02; Declaring Special Assessments with the Board in detail. *Entire discussion available on audio.*

MOTION TO:	Approve Resolution 2018-02; Hearing is set for December 12, 2017 at 2:30 p.m.
MADE BY:	Supervisor Hukill
SECONDED BY:	Supervisor Howell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

E. Discussion of Other Matters Related to Bond Financing

F. Appointing a Project Coordinator to Facilitate Construction of Public Infrastructure

The Board discussed and it was decided that this was not needed at this time. Will discuss further at a later meeting.

G. General Matters of the District

Ms. Clark discussed the fencing project. She recommended Danielle Fencing as this was the best price per linear foot.

MOTION TO:	Authorize staff to acquire fencing in an amount under the Statutory bid threshold for the public infrastructure project subject to a funding agreement.
MADE BY:	Supervisor Howell
SECONDED BY:	Supervisor Hukill
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

4. CONSENT AGENDA

A. Consideration of the Minutes of the Regular Meeting October 3, 2017

The Board reviewed the minutes.

MOTION TO:	Approve the October 3, 2017 minutes.
MADE BY:	Supervisor Howell
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

5. STAFF REPORTS

A. District Counsel

i. Update on RFP for Landscaping and Irrigation Services for Phase I

Mr. Babbar discussed the Update on RFP for Landscaping and Irrigation Services for Phase I with the Board in detail. *Entire discussion available on audio.*

ii. Update on RFP for Fence Installations

Mr. Babbar discussed the Update on RFP Fence Installations with the Board in detail. *Entire discussion available on audio.*

130 **B. District Manager**

131 **C. District Engineer**

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134 **6. SUPERVISOR COMMENTS**

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136 There were no supervisor comments.

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139 **7. PUBLIC COMMENTS**

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141 There were no public comments.

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144 **8. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Howell
SECONDED BY:	Supervisor Hukill
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

*Please note the entire meeting is available on disc.

*These minutes were done in summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 11-28-2017.

Signature

Brian Lamb

Printed Name

Title:

☒ Secretary

☐ Assistant Secretary

Signature

Brian Howe

Printed Name

Title:

☐ Chairman

☐ Vice Chairman



Official District Seal

Recorded by Records Administrator

Signature

Date

11-30-2017