

**MINUTES OF MEETING
CYPRESS PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Cypress Preserve Community Development District was held on Tuesday, September 5, 2023 and called to order at 1:35 p.m. at The Club Connerton, located at 21100 Fountain Garden Way, Land O’ Lakes, FL 34638.

Present and constituting a quorum were:

Kathleen Casey Swanson	Vice Chairperson
Eugenia Lynch	Assistant Secretary
Jessica Ellis	Assistant Secretary
Justin Sutphin	Assistant Secretary

Also present were:

Jayna Cooper	District Manager
Residents	

FIRST ORDER OF BUSINESS **Call to Order/Roll Call**

The meeting was called to order and a quorum was established.

SECOND ORDER OF BUSINESS **Public Comments**

Audience members commented on the following items:

- The *Spectrum* invoice.
- A land bridge between marshes.
- The HOA loan.
- Broken rung and tile in the pool.

THIRD ORDER OF BUSINESS **Vendor Reports**

- **District Counsel**
 - **District Engineer**
- There being no reports, the next order of business followed.

FOURTH ORDER OF BUSINESS **Business Items**

A. Consideration of Board Supervisor Resignation

This item will be considered at the end of the meeting.

B. Considerations of Resident Resume

- The Board reviewed Mr. Justin Sutphin’s resume, discussion ensued.

Unapproved

On MOTION by Ms. Swanson seconded by Ms. Ellis with all in favor the appointment of Mr. Justin Sutphin to Supervisor, Seat #1, was approved. 3-0

- Ms. Cooper administered Oath of Office to Mr. Sutphin.
- District Counsel will follow up with a Supervisor welcome packet.

C. Consideration of Resolution 2023-09, Redesignating Officers

This item will be considered later in the meeting.

D. Consideration of Illuminations Holiday Lighting Proposal

- Discussion ensued regarding the proposal and cost savings, to be deducted from “Misc. Maintenance” line item.
 - \$13,000 budgeted for Fiscal Year 2024.
 - Last year, the Board spent \$6,850 on holiday lights.
- The Board agreed to approve the proposal without the clubhouse lights, bringing the cost from \$8,350 to \$5,000.

On MOTION by Ms. Lynch seconded by Mr. Sutphin with all in favor, Illuminations Holiday Lighting Proposal, in the amount of \$5,000, was approved, as discussed. 4-0

E. General Matters of the District

Ms. Cooper reviewed the following:

- ADA playground mulch proposal from *EZMulch* for \$2,760.
 - *EZMulch* has agreed to hold the price until winter.
- Towing agreement
 - *Action Towing* will assess the signage needs in the community.
- Signs
 - Proposal for four (4) “Under Surveillance” signs are in progress, at an estimated cost of \$125-\$150 per sign.
- Key cards
 - Cost and procedure for issuing new key cards was discussed.
 - The Board agreed to continue this discussion at a later date.
- Financials
 - Includes the expenditure report, will continue to do so moving forward.

- MPS Security hours –
 - The term of the current agreement has expired.
 - Discussion ensued and the Board agreed to request an addendum to the current agreement to include weeks of school breaks, (Thanksgiving, Winter, Spring Break) and a regular schedule next summer from Memorial Day through Labor Day.
 - Ms. Cooper will confirm that MPS has the ability to fulfill this request. Specific days and hours will be discussed at the next meeting.

FIFTH ORDER OF BUSINESS

Consent Agenda

- A. Consideration of Board of Supervisors' Meeting Minutes of the Public Hearing & Regular Meeting August 01, 2023**
- B. Consideration of Operation and Maintenance Expenditures July**
- C. Review of Financial Statements Month Ending July 31, 2023**

On MOTION by Ms. Swanson seconded by Ms. Ellis, with all in favor, the Consent Agenda, was approved. 4-0
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SIXTH ORDER OF BUSINESS

Staff Reports

A. District Manager

- i. Aquatic Inspection Report**
- ii. Community Inspection Reports**

- Ms. Swanson inquired about the presence of small, mosquito like insects.
- Ms. Cooper recommended calling Pasco County Mosquito Control and request a site visit to identify the insect and make recommendations.

FOURTH ORDER OF BUSINESS

Business Items (Continued)

A. Consideration of Board Supervisor Resignation (Continued)

- Ms. Swanson presented her resignation as Vice Chairperson to the Board of Supervisors of Cypress Preserve CDD.

On MOTION by Ms. Lynch seconded by Ms. Ellis, with all in favor, the Resignation of Ms. Kathleen Swanson, was accepted. 3-0

C. Consideration of Resolution 2023-09, Re-Designating Officers (Continued)

- Ms. Cooper reviewed current designations from the August 2023 meeting.
 - Chairperson Gina Lynch, Vice Chairperson Jessica Ellis, Assistant Secretary Stephanie Boretski.
- Brief discussion ensued and the Board agreed to keep the current designations, adding Justin Sutphin as the Assistant Secretary.

On MOTION by Ms. Lynch seconded by Ms. Swanson with all in favor, Resolution 2023-09, Re-Designating Officers, with Ms. Lynch appointed as Chairperson, Ms. Ellis as Vice Chairperson and Ms. Boretski as Secretary, and Mr. Sutphin as Assistant Secretary, was adopted. 3-0

SEVENTH ORDER OF BUSINESS

Board of Supervisors Requests’ and Comments

Discussion of “no fishing” signs with pond numbers ensued.

- The Board agreed to delay this item until winter and reassess.
- The Board directed Ms. Cooper to follow up with Mr. Babbar regarding fishing regulations in stormwater ponds and if certain ponds can be designated for catch and release fishing.

SECOND ORDER OF BUSINESS

Public Comments (Continued)

Discussion ensued regarding a permanent barricade on Bulloch & Mossy Timber.

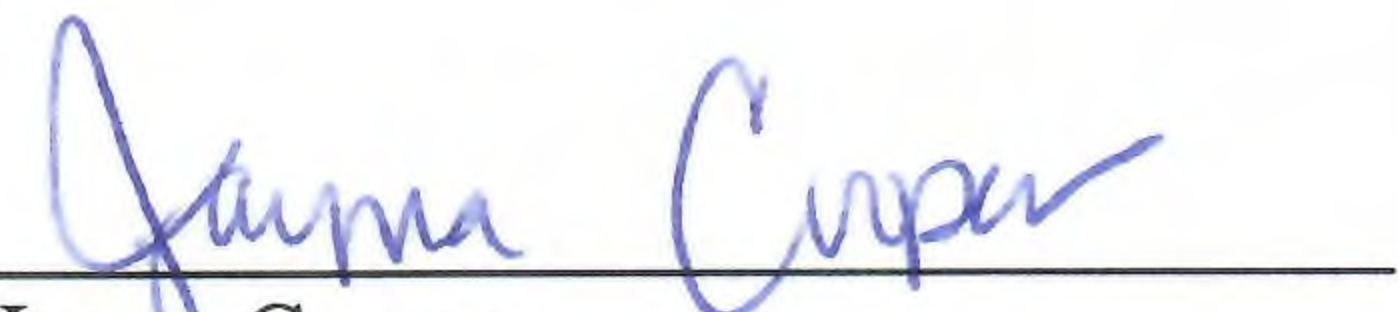
- This area is owned by the County.
- Ms. Cooper will follow up with the County to see if there are any other options for a barricade in that area.

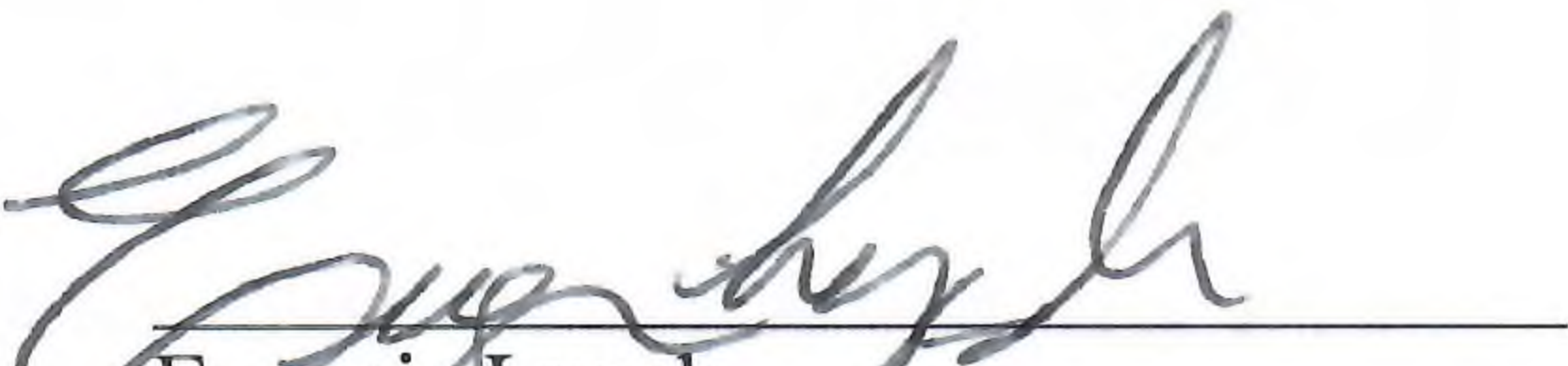
EIGHTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Sutphin seconded by Ms. Lynch with all in favor, meeting was adjourned at 2:59 p.m. 3-0


Jayna Cooper
District Manager


Eugenia Lynch
Chairperson